



**Regular Meeting of the Board of Trustees
May 14, 2018
5:30 p.m.
York Academy Regional Charter School**

AGENDA

- I. Call to Order**
- II. Roll Call**
 - Robert F. Lambert
 - Susan D. Krebs
 - Ellen Bers Johnson
 - Dr. Nancy Ahalt
 - Stephen Tansey
 - William Dannehl
 - Edward Bird
 - Meagan Feeser
 - Anika Jackson
- III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of April 9, 2018 and the Work Session of April 23, 2018.* (attachment)**
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
 - A. Title I – Ms. Tracy Zeiders, Reading Specialist
 - B. Innovation Grant – Ms. Keri Schmid, Second Grade Teacher
- VII. Reports from Committees** *William Dannehl*
 - A. *Finance and Facilities***
 - 1. Report – Approval of Change Order
 - It is recommended that the following change order be approved:
The Farfield Company for the addition of six clocks – to provide labor and material, provide 120v power to each clock location (65 total) as required:
Add: \$14,643.00

BE IT RESOLVED, by the Board of Trustees, that the Farfield Company change order in the amount of \$14,643.00 be approved.

2. Report – Approval of Service Agreement (attachment)
It is recommended that the Service Agreement between the York Academy and Trugreen Commercial to provide lawn service treatment in the amount of \$265.00, annually, be approved.

BE IT RESOLVED, by the Board of Trustees, that the Service Agreement between the York Academy and Trugreen Commercial, in the amount of \$265.00, annually, be approved.

3. Report – Approval of Service Agreement (attachment)
It is recommended that the Gold Service Agreement between the York Academy and ThyssenKrupp Elevator Corporation to provide elevator service and maintenance at a rate of \$118.00 per month, for a period of 60 months, effective May 1, 2018 be approved.

BE IT RESOLVED, by the Board of Trustees, that the Gold Service Agreement between the York Academy and ThyssenKrupp Elevator Corporation at a rate of \$118.00 per month for 60 months, effective May 1, 2018, be approved.

4. Report – Natural Gas Supplier (attachment)
It is recommended that Shipley Energy be approved as the natural gas provider for a period of six months, at a fixed rate of .299.

BE IT RESOLVED, by the Board of Trustees, that Shipley Energy be approved as the natural gas supplier, at a rate of .299 for a period of six months.

5. Report – Payroll Service Vendor (attachment)
It is recommended that Paychex's Flex Enterprise proposal be approved to provide payroll, HR information systems, and time and attendance tracking for a one-time set-up fee of \$862.50 and an annual fee of \$6,158.65 (rate increases per additional employees). The school will discontinue the payroll and personnel module with CSIU (current provider) which provides \$5,372 toward the above annual cost.

BE IT RESOLVED, by the Board of Trustees, that Paychex's Flex Enterprise proposal, to provide payroll, HR information systems, and time and attendance tracking for a one-time set-up fee of \$862.50 and an annual fee of \$6,158.65 be approved.

B. Academic Assessment and Curriculum

Ellen Johnson

C. Personnel

Sue Krebs

1. Report – Transfer of Staff
It is reported to the Board of Trustees that the following professional staff will be transferred as follows:
- Kathryn Gardner, from Middle Years English Teacher to Librarian, Upper School, effective July 1, 2018.
2. Report – Acceptance of Resignation
It is reported to the Board of Trustees that the following resignation was accepted:
- Diego Miranda, Instructional Assistant, effective June 30, 2018.
 - Alice Mount, Instructional Assistant, effective June 30, 2018.
 - LaTosha Wright, IB Coordinator, effective June 30, 2018.

D. Nominating

Robert Lambert

E. Marketing

Meagan Feeser

F. Administrative Services

Edward Bird

1. Report – Summer Hours for Year-Round Staff

It is reported to the Board of Trustees that summer hours for year-round staff of the York Academy begins Monday, June 11 through Thursday, August 3, 2018. Hours will be Monday through Thursday, 6:00 a.m. to 4:00 p.m. The school will be closed on Fridays.

2. Report – Summer Basketball Camp for York Academy Students

Revenue from this Summer Basketball Camp will cover all costs of operation and create funding for a Sports Booster Club.

BE IT RESOLVED, by the Board of Trustees, that the creation of a Summer Basketball Clinic, to be held July 9-19, 2018 at the York Academy, be approved.

3. Report – Enrollment Report

The enrollment for the York Academy as of Thursday, May 9, 2018 is as follows:

Registrations by Grade:

Kindergarten:	76 students
Grade One:	78 students
Grade Two:	77 students
Grade Three:	76 students
Grade Four:	77 students
Grade Five:	75 students
Grade Six:	78 students
Grade Seven:	76 students
Grade Eight:	70 students
TOTAL	683 students

Registrations by District:

Central York:	44 students
Central Dauphin:	2 students
Dallastown	10 students
Dover	11 students
Eastern	7 student
Northeastern	11 students
Red Lion	17 students
Spring Grove	11 students
West Shore	3 students
West York:	45 students
York City:	483 students
York Suburban:	39 students

VIII. Chief Executive Officer's Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

IX. Treasurer's Report

Edward Bird

- A. Report – Approval of York Academy Financial Statements

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of April 30, 2018 subject to audit, be approved as presented.

- B. Report – Approval of Bills

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

X. Old Business

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

- A. May 19, 2018 – Kindergarten/Upper Grade Registration/Assessment, 8:00 a.m.
- B. May 21, 2018 – Grandparents'/Grandpals' Day
- C. May 21-25, 2018 – Book Fair
- D. May 24, 2018 – Arts Night, 5:00 p.m.
- E. June 4, 2018 – Field Day, Rev's Stadium
- F. June 8, 2018 – Last Day for Students/Staff

XIV. Items for Distribution

XV. Adjournment