



**Regular Meeting of the Board of Trustees  
May 14, 2018  
5:30 p.m.  
York Academy Regional Charter School**

**AGENDA**

- I. Call to Order**
- II. Roll Call**
  - Robert F. Lambert
  - Susan D. Krebs
  - Ellen Bers Johnson
  - Dr. Nancy Ahalt
  - Stephen Tansey
  - William Dannehl
  - Edward Bird
  - Meagan Feeser
  - Anika Jackson
- III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of April 9, 2018 and the Work Session of April 23, 2018.* (attachment)**
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
  - A. Title I – Ms. Tracy Zeiders, Reading Specialist
  - B. Innovation Grant – Ms. Keri Schmid, Second Grade Teacher
- VII. Reports from Committees** *William Dannehl*
  - A. ***Finance and Facilities***
    - 1. Report – Approval of Change Order  
It is recommended that the following change order be approved:  
The Farfield Company for the addition of six clocks – to provide labor and material, provide 120v power to each clock location (65 total) as required:  
Add: \$14,643.00

***BE IT RESOLVED, by the Board of Trustees, that the Farfield Company change order in the amount of \$14,643.00 be approved.***

2. Report – Approval of Service Agreement (attachment)  
It is recommended that the Service Agreement between the York Academy and Trugreen Commercial to provide lawn service treatment in the amount of \$265.00, annually, be approved.

***BE IT RESOLVED, by the Board of Trustees, that the Service Agreement between the York Academy and Trugreen Commercial, in the amount of \$265.00, annually, be approved.***

3. Report – Approval of Service Agreement (attachment)  
It is recommended that the Gold Service Agreement between the York Academy and ThyssenKrupp Elevator Corporation to provide elevator service and maintenance at a rate of \$118.00 per month, for a period of 60 months, effective May 1, 2018 be approved.

***BE IT RESOLVED, by the Board of Trustees, that the Gold Service Agreement between the York Academy and ThyssenKrupp Elevator Corporation at a rate of \$118.00 per month for 60 months, effective May 1, 2018, be approved.***

4. Report – Natural Gas Supplier (attachment)  
It is recommended that Shipley Energy be approved as the natural gas provider for a period of six months, at a fixed rate of .299.

***BE IT RESOLVED, by the Board of Trustees, that Shipley Energy be approved as the natural gas supplier, at a rate of .299 for a period of six months.***

5. Report – Payroll Service Vendor (attachment)  
It is recommended that Paychex’s Flex Enterprise proposal be approved to provide payroll, HR information systems, and time and attendance tracking for a one-time set-up fee of \$862.50 and an annual fee of \$6,158.65 (rate increases per additional employees). The school will discontinue the payroll and personnel module with CSIU (current provider) which provides \$5,372 toward the above annual cost.

***BE IT RESOLVED, by the Board of Trustees, that Paychex’s Flex Enterprise proposal, to provide payroll, HR information systems, and time and attendance tracking for a one-time set-up fee of \$862.50 and an annual fee of \$6,158.65 be approved.***

***B. Academic Assessment and Curriculum***

***Ellen Johnson***

***C. Personnel***

***Sue Krebs***

1. Report – Transfer of Staff  
It is reported to the Board of Trustees that the following professional staff will be transferred as follows:
- Kathryn Gardner, from Middle Years English Teacher to Librarian, Upper School, effective July 1, 2018.
2. Report – Acceptance of Resignation  
It is reported to the Board of Trustees that the following resignation was accepted:
- Diego Miranda, Instructional Assistant, effective June 30, 2018.
  - Alice Mount, Instructional Assistant, effective June 30, 2018.
  - LaTosha Wright, IB Coordinator, effective June 30, 2018.

**D. Nominating**

**Robert Lambert**

**E. Marketing**

**Meagan Feeser**

**F. Administrative Services**

**Edward Bird**

1. Report – Summer Hours for Year-Round Staff

It is reported to the Board of Trustees that summer hours for year-round staff of the York Academy begins Monday, June 11 through Thursday, August 3, 2018. Hours will be Monday through Thursday, 6:00 a.m. to 4:00 p.m. The school will be closed on Fridays.

2. Report – Summer Basketball Camp for York Academy Students

Revenue from this Summer Basketball Camp will cover all costs of operation and create funding for a Sports Booster Club.

***BE IT RESOLVED, by the Board of Trustees, that the creation of a Summer Basketball Clinic, to be held July 9-19, 2018 at the York Academy, be approved.***

3. Report – Enrollment Report

The enrollment for the York Academy as of Thursday, May 9, 2018 is as follows:

Registrations by Grade:

Kindergarten:	76 students
Grade One:	78 students
Grade Two:	77 students
Grade Three:	76 students
Grade Four:	77 students
Grade Five:	75 students
Grade Six:	78 students
Grade Seven:	76 students
Grade Eight:	70 students
<b>TOTAL</b>	<b>683 students</b>

Registrations by District:

Central York:	44 students
Central Dauphin:	2 students
Dallastown	10 students
Dover	11 students
Eastern	7 student
Northeastern	11 students
Red Lion	17 students
Spring Grove	11 students
West Shore	3 students
West York:	45 students
York City:	483 students
York Suburban:	39 students

**VIII. Chief Executive Officer's Monthly Report**

A. Report – Chief Executive Officer

**Dennis Baughman**

B. Report – Business Manager

**Monik Johnson**

**IX. Treasurer's Report**

*Edward Bird*

- A. Report – Approval of York Academy Financial Statements

(attachment)

***BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of April 30, 2018 subject to audit, be approved as presented.***

- B. Report – Approval of Bills

(attachment)

***BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.***

**X. Old Business**

**XI. New Business**

**XII. Comments from the Public**

**XIII. Meeting/Activity Dates**

- A. May 19, 2018 – Kindergarten/Upper Grade Registration/Assessment, 8:00 a.m.
- B. May 21, 2018 – Grandparents'/Grandpals' Day
- C. May 21-25, 2018 – Book Fair
- D. May 24, 2018 – Arts Night, 5:00 p.m.
- E. June 4, 2018 – Field Day, Rev's Stadium
- F. June 8, 2018 – Last Day for Students/Staff

**XIV. Items for Distribution**

**XV. Adjournment**