



**Minutes from the Regular Meeting of the
Board of Trustees
July 9, 2018
5:30 p.m.
York Academy Regional Charter School**

I. Call to Order

The regular meeting of the Board of Trustees of the York Academy Regional Charter School was called to order at 5:40 p.m. by Nancy Ahalt.

II. Roll Call

Board members in attendance: Susan Krebs, Edward Bird, Stephen Tansey (conference call), Anika Jackson (conference call), and Nancy Ahalt.

Staff attending: Dr. Baughman and Tina Ziegler

III. Approval of the Minutes – was tabled until the next meeting

IV. Public Comment on Agenda Items

None

V. Petitions and Communications

None

VI. Monthly Instructional Reports

VII. Reports from Committees

A. Finance and Facilities

Stephen Tansey

None

B. Academic Assessment and Curriculum

Ellen Johnson

None

C. Personnel

Sue Krebs

1. Report – Approval of Termination

BE IT RESOLVED, by the Board of Trustees, that the termination of Brandi Landis, Head Custodian, effective July 5, 2018, be approved.

Motion to approve offered by Sue Krebs; seconded by Edward Bird. The vote was unanimous.

2. Report – Appointment of Professional Staff

BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed to professional positions:

a. Carmen Del Castillo-Zerbe

Language Acquisition Teacher

Salary: \$51,372 (Master's, Step 1) 200-Day Contract

Effective: July 1, 2018 through June 30, 2019

b. Justine Picciotti

Special Education Teacher

Salary: \$53,449 (Master's, Step 2) 200-Day Contract

Effective: July 1, 2018 through June 30, 2019

- c. **Dawnmarie Ezzo**
Curriculum and Instruction/IB Coordinator
Salary: \$85,000 **260-Day Contract**
Effective: July 11, 2018 through June 30, 2019

Motion to approve offered by Sue Krebs; seconded by Edward Bird. The vote was unanimous.

- 3. Report – Appointment of Classified Staff
BE IT RESOLVED, by the Board of Trustees, that the following individual be appointed to a classified position:
 - a. **Laura Gray**
Instructional Assistant
Salary: \$13.51 per hour **193-Day Contract**
Effective: July 1, 2018 through June 30, 2019
 - b. **Alexandra Posner**
Instructional Assistant
Salary: \$13.51 per hour **193-Day Contract**
Effective: July 1, 2018 through June 30, 2019
 - c. **Linda Albright**
Front Office Receptionist
Salary: \$14.05 per hour **260-Day Contract**
Effective: July 30, 2018
 - d. **Douglas Layer, Sr.**
Head Custodian, Upper School **260-Day Contract**
Salary: \$14.69 per hour
Effective: July 5, 2018
 - e. **Ashley Jones**
Instructional Assistant **193-Day Contract**
Salary: \$13.51 per hour
Effective: July 10, 2018 through June 30, 2019

Motion to approve offered by Sue Krebs; seconded by Edward Bird. The vote was unanimous.

- 4. Report – Substitute Appointments
BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed to substitute positions for the 2018-19 school year:
 - a. **Frederick Kissinger, Cafeteria**
 - b. **Jonathan Linnemans, Cafeteria**
 - c. **Freda Macklin, Instructional Assistant/Secretary/Receptionist**

Motion to approve offered by Sue Krebs; seconded by Edward Bird. The vote was unanimous.

- 5. Report – Creation of Position
BE IT RESOLVED, by the Board of Trustees, that the creation of the position of Part-time Art Instructor for the 2018-2019 school year be approved.

Motion to approve offered by Sue Krebs; seconded by Edward Bird. The vote was unanimous.

D. **Nominating**
None

Robert Lambert

E. Marketing
None

Meagan Feeser

F. Administrative Services

Edward Bird

1. Revision of Dress Code

BE IT RESOLVED, by the Board of Trustees, that the revision to the Dress Code be approved.

Motion to approve offered by Ed Bird; seconded by Anika Jackson. The vote was unanimous.

2. Report – Revision to 2018-2019 School Calendar

BE IT RESOLVED, by the Board of Trustees, that the revised school calendar for the 2018-2019 school year be approved.

Motion to approve offered by Ed Bird; seconded by Anika Jackson. The vote was unanimous.

VIII. Chief Executive Officer’s Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

Student Intervention Grant (SIG) (\$75,630): York Academy is allocated \$75,630 from the 16-17 school year. These funds will be used to purchase eight carts with Chromebooks for grades 2nd – 5th. The grant will also provide upgraded SMART interactive projectors for six classrooms to support classroom instruction. The grant ends September, 2018. To date, York Academy has utilized \$75,070 (99%) of the grant.

Title I & II Federal Program (\$455,657): The Title I program is managed internally by the Reading Specialist and the Title II program is managed internally by the Supervisor of Instructional Development. York Academy is designated as school wide rather than a targeted school. This designation provides funds for all students rather than a targeted selection of students based on need. The grant term is 10/1/17-9/30/18. This year, York Academy was awarded \$10,110 for Title IV. This grants purpose is to provide student support and academic enrichment. To date, York Academy has utilized \$315,151 (62%) of the grant.

Ready to Learn Grant (\$18,960): The Ready to Learn Grant was approved for the 18-19 school year to support the initiative of expanding Kindergarten. York Academy will add an additional Kindergarten class in the 2018 school year. The Ready to Learn Grant will provide funding for materials, textbooks and supplies for that additional class. To date, York Academy has utilized \$18,960 (100%) of the grant.

High School/Elementary School Bond Process: York Academy Foundation closed on the \$36m bond on April 20, 2018. M. Johnson continues to work with the trustee to discuss meeting covenants and periodic reports that are due to the bond investors. The first set of reports are due in July for the 2nd quarter ending June 30, 2018.

Other Items for discussion:

Cash on Hand:

Unrestricted cash balance of (6/30/2018):	\$2,568,000(liquid)
Current receivables of (6/30/2018):	\$143,000
Term loan available balance:	<u>\$320,000</u>
Total:	\$3,031,000
Average expenses:	\$710,000/month

Cash/Cash Equivalents on hand: York Academy currently has available 4.27 months or 132 days of cash/cash reserves on hand as of 6/30/18.

YARCS Accounts Receivable Report: June 30, 2018

School District	May	June	Total Due
Central Dauphin	3,738.46	1,079.44	4,817.90
Central			-
Dallastown			-
Dover	22,327.08	5,487.52	27,814.60
Eastern			-
Northeastern			-
Red Lion		6,165.15	6,165.15
Spring Grove			-
West Shore			-
West York		34.11	34.11
York City		110.38	110.38
York Suburban		19,173.32	19,173.32
Other invoices		7,703.58	7,703.58
Total Tuition/Other Rec. Due:	26,065.54	39,753.50	65,819.04
National School Lunch Prog.	-	13,298.45	13,298.45
Total Tuition & Cafeteria Rec. Due:	26,065.54	53,051.95	79,117.49
Federal Receivables/Interfund Receivables	-	64,319.30	64,319.30
Subtotal:	26,065.54	117,371.25	143,436.79
Grand Total Rec. Due:	26,065.54	117,371.25	143,436.79

IX. Treasurer's Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

B. Report – Approval of Bills

X. Old Business

None

XI. New Business

None

XII. Comments from the Public

None

XIII. Meeting/Activity Dates

XIV. Items for Distribution

XV. Adjournment

By a motion from Edward Bird, seconded by Sue Krebs, the vote was unanimous to adjourn the meeting at 5:50 p.m.