



**Regular Meeting of the Board of Trustees
June 11, 2018
5:30 p.m.
York Academy Regional Charter School**

AGENDA

- I. Call to Order**
- II. Roll Call**
 - Robert F. Lambert
 - Susan D. Krebs
 - Ellen Bers Johnson
 - Dr. Nancy Ahalt
 - Stephen Tansey
 - William Dannehl
 - Edward Bird
 - Meagan Feeser
 - Anika Jackson
- III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of May 14, 2018 and the Work Session of May 21, 2018.* (attachment)**
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
 - A. Title I – Ms. Tracy Zeiders, Reading Specialist
- VII. Reports from Committees**

William Dannehl

 - A. *Finance and Facilities*
 - 1. Report –Elevator Inspection Service
BE IT RESOLVED, by the Board of Trustees, that the proposal from Ron Farley, Inc., for Elevator Inspection be approved.
 - 2. Report – Martin Library Contract for Service
BE IT RESOLVED, by the Board of Trustees, that the two contracts (one contract for a Certified Librarian and Library Aide - Lower School, and the other for a part-time Library Aide – Upper School) from Martin Library be approved.

3. Report – Approval of Investment Option
BE IT RESOLVED, by the Board of Trustees, that the Morgan Stanley ILF Government-Administrative investment option be approved.
4. Report – Approval of Copier Company (attachments)
As a result of the bid opening, it is recommended that the following be approved, being the lowest bidder, meeting all specifications:
 - a. Doceo Office Solutions for the Equipment Maintenance and Supply Agreement at a cost of .0023 per black and white copies and .018 for color copies.
 - b. GreatAmerica Financial Services Agreement to provide leasing services at a cost of \$1,288.00 for a term of 48 months.

BE IT RESOLVED, by the Board of Trustees, that the following agreements for copier services for the York Academy Upper and Lower Schools be approved:

- a. ***Doceo Office Solutions for the Equipment Maintenance and Supply Agreement at a cost of .0023 per black and white copies and .018 for color copies.***
- b. ***GreatAmerica Financial Services Agreement to provide leasing services at a cost of \$1,288.00 for a term of 48 months.***

B. Academic Assessment and Curriculum

Ellen Johnson

C. Personnel

Sue Krebs

1. Report – Approval of Job Descriptions
BE IT RESOLVED, by the Board of Trustees, that the following revised or new job descriptions be approved:
 - a. ***Curriculum and Instruction/International Baccalaureate Coordinator***
 - b. ***Reading Specialist/Federal Programs Coordinator***
 - c. ***Food Service Director***
 - d. ***Cafeteria Assistant (Part-time)***
 - e. ***Media Specialist/School Librarian (New)*** (attachment)
 - f. ***Front Office Receptionist – Lower School*** (attachment)
 - g. ***Front Office Receptionist – Upper School*** (attachment)
2. Report – Recommendations for Salary Adjustments (attachment)
BE IT RESOLVED, by the Board of Trustees, that the adjustments to the salaries provided in the attachment be approved.
3. Report – Change in Status of Employee
A status change is recommended for the following professional staff:
 - a. Stephanie Ferrell
From Part-Time TAG Instructor to Full-Time TAG Instructor
Salary: \$61,827.00
Effective: July 1, 2018 through June 30, 2019 (200 days)

BE IT RESOLVED, by the Board of Trustees, that the status change of the following professional staff be approved:

 - a. ***Stephanie Ferrell***
From Part-Time TAG Instructor to Full-Time TAG Instructor
Salary: \$61,827
Effective: July 1, 2018 through June 30, 2019 (200 days)
4. Report – Request for Anticipated Disability/Medical Leave
BE IT RESOLVED, by the Board of Trustees, that the following request for

Child-Bearing Leave be approved:

TaTyana Abreu

Child-Bearing Leave

July 10, 2018 through August 20, 2018 (approximately)

5. Report – Appointment of Consultant
BE IT RESOLVED, by the Board of Trustees, that the appointment of Vanessa DeLisio as Development Consultant for the York Academy Café at a rate of \$30.00 per hour be approved.

6. Report – Appointment of Academy Café Manager
BE IT RESOLVED, by the Board of Trustees, that the appointment of the following individual be approved:
 - a. ***Vanessa DeLisio***
Academy Café Manager
Salary: \$25,000 with benefits
Effective: January 2, 2019 through June 30, 2019

7. Report – Appointment of Professional Staff
It is recommended that the following individual be appointed to a professional position:
 - a. Adam Michael (attachment)
Band/Orchestra Director
Salary: \$53,449 (Master's, level 2)
Effective: July 1, 2018 through June 30, 2019
BE IT RESOLVED, by the Board of Trustees, that the following individual be appointed to a professional position:
 - a. ***Adam Michael***
Band/Orchestra Director
Salary: \$53,449 (Master's, level 2)
Effective: July 1, 2018 through June 30, 2019

8. Report – Appointment of Classified Staff
It is recommended that the following individual be appointed to a classified position:
 - a. Saria Ankers (attachment)
Part-time Cook/Cashier
Salary: \$10.02 per hour (5 hours per day)
Effective: July 1, 2018 through June 30, 2019
BE IT RESOLVED, by the Board of Trustees, that the following individual be appointed to a classified position:
 - a. ***Saria Ankers***
Part-time Cook/Cashier
Salary: \$10.02 per hour (5 hours per day)
Effective: July 1, 2018 through June 30, 2019

9. Report – Substitute Appointments
BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed to substitute positions for the 2018-19 school year:
 - a. ***Judith Gould, Secretary/Receptionist and Cafeteria***
 - b. ***Katina Murdock, Instructional Assistant***
 - c. ***Grace Martin, Cafeteria***
 - d. ***Judy Richards, School Nurse***

10. Report – Appointment of Lower School Librarian
It is reported to the Board of Trustees that Martin Library has appointed the following individual to the position of Librarian, Lower School:
Kathleen Catalano, effective the 2018-19 school year
11. Report – Goals for CEO and Supervisor of Instructional Development
(attachment)
The updated goals for the CEO and the Supervisor of Instructional Development for the 2017-2018 school year are provided to the Board of Trustees.

D. Nominating **Robert Lambert**

E. Marketing **Meagan Feeser**

F. Administrative Services **Edward Bird**

1. Report – Jewish Community Center Approval (attachment)
It is recommended that the request from the Jewish Community Center to operate a child-care operation at the York Academy, for the 2018-19 school year be approved. The agreement will provide the Jewish Community Center the opportunity to offer a before and after school care program.

For use of the York Academy, the Jewish Community Center will pay 5% of the income earned to the York Academy.

BE IT RESOLVED, by the Board of Trustees, that the request of the Jewish Community Center to operate a child-care operation at the York Academy for the 2018-2019 school year be approved.

2. Report – Letter of Intention to Participate
BE IT RESOLVED, by the Board of Trustees, that the Letter of Intent for the York Academy to Participate in the Lincoln Learning Network Regional Wide Area Network Consortium for the Upper and Lower Schools be approved.
5. Report – Revision of Dress Code
BE IT RESOLVED, by the Board of Trustees, that the revision to the Dress Code focusing on Dress Down Days be approved.
6. Report – Approval of Child Nutrition Program
BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy and the Pennsylvania Department of Education, Division of Food and Nutrition, be approved.
7. Report – Approval of PA-Educator.net Contract of Service (attachment)
It is recommended that the Contract of Service between the York Academy and PA-Educator.net be approved. This contract will provide accessibility to applications of individuals that have submitted PA applications for teaching positions. The cost of the contract is \$875.00 for one year.

BE IT RESOLVED, by the Board of Trustees, that the Contract of Service between the York Academy and PA-Educator.net be approved.
8. Report – York Academy Staff Survey Results
The results of the Measuring the Strength of the York Academy Regional Charter School Workplace survey for the 2017-18 school year will be distributed.

3. Report – Enrollment Report

The enrollment for the York Academy as of Thursday, June 7, 2018 is as follows:

Registrations by Grade:

Kindergarten:	76 students
Grade One:	78 students
Grade Two:	78 students
Grade Three:	76 students
Grade Four:	78 students
Grade Five:	76 students
Grade Six:	78 students
Grade Seven:	76 students
Grade Eight:	70 students
TOTAL	686 students

Registrations by District:

Central York:	46 students
Central Dauphin:	2 students
Dallastown	10 students
Dover	11 students
Eastern	5 students
Northeastern	11 students
Red Lion	17 students
Spring Grove	11 students
West Shore	3 students
West York:	45 students
York City:	486 students
York Suburban:	39 students

VIII. Chief Executive Officer’s Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

IX. Treasurer’s Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of May 31, 2018 subject to audit, be approved as presented.

B. Report – Approval of Bills

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

X. Old Business

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

1. June 11, 2018 – July 5, 2018 – Summer Camp at the York Academy, 8:00 a.m.-12:00 p.m.
2. June 25, 2018 – Committee Meeting of the Board of Trustees, 5:30 p.m.

XIV. Items for Distribution

XV. Adjournment