



**Regular Meeting of the Board of Trustees
March 12, 2018
5:30 p.m.
York Academy Regional Charter School**

AGENDA

I. Call to Order

II. Roll Call

Robert F. Lambert
Susan D. Krebs
Ellen Bers Johnson
Dr. Nancy Ahalt
Stephen Tansey
William Dannehl
Edward Bird
Meagan Feeser
Anika Jackson

III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of February 12, 2018 and the Committee Meeting of February 26, 2018.* (attachment)

IV. Public Comment on Agenda Items

V. Petitions and Communications

VI. Monthly Instructional Report

A. New Math Program -

VII. Reports from Committees

A. *Finance and Facilities*

William Dannehl

1. Report – Renewal of School Messenger Agreement
BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy and School Messenger for support services for the website, mobile app, and automated calling system at an annual rate of \$5,250 be approved.
2. Report – Approval of Change Orders
BE IT RESOLVED, by the Board of Trustees, that the following change orders submitted by the Architect of Record and the Construction Manager be approved:

Easy Does It Drywall for the following change directives:

<i>Add studs at 6 window frames</i>	<i>Add \$1,327.80</i>
<i>Add framing for parapet wall vents</i>	<i>Add \$5,356.02</i>
<i>Add metal stud framing, plywood, and sheeting to reconstruct roof eaves</i>	<i>Add \$26,504.37</i>

Easy Does It Drywall for the following change directives:

<i>Add partitions to create the elevator room, provide fire rating for partitions and ceiling, change south wall bleacher chase in gymnasium, add metal studs in west wall of Breakout Room, and change furring behind water fountains</i>	<i>Add \$8,265.48</i>
<i>Supply and install hollow metal door frames for doors</i>	<i>Add \$2,575.21</i>
<i>Add reinforcing for light gauge metal stud framing at locations where drain piping penetrates structural framing</i>	<i>Add \$1,039.62</i>

Easy Does It Drywall for the following change directives:

<i>Install reinforcing for light gauge metal stud framing at locations on the north elevation</i>	<i>Add \$2,048.51</i>
<i>Add framing for four parapet wall vents and install wall vents</i>	<i>Add \$799.04</i>

Jay R. Reynolds for the following change directives:

<i>Relocation of roof drains</i>	<i>Add \$10,614.00</i>
<i>Rework storm risers and various pipe locations</i>	<i>Add \$3,767.00</i>

Kinsley Construction for removal of existing concrete between flood wall and retaining wall, removal of chain link fence, grading, topsoil, replacement of fence, and landscaping

Add \$12,464.00

Macri Concrete to form, place and finish sidewalk around the existing billboard.

Add 1,888.00

3. Report – Acceptance of Women’s Giving Circle Grant

BE IT RESOLVED, by the Board of Trustees, that the grant provided by the Women’s Giving Circle in the amount of \$10,000 be accepted.

B. Academic Assessment and Curriculum

Ellen Johnson

1. Report – Science Fair Results

It is reported to the Board of Trustees that the following York Academy students received awards this week at the York Regional Science Fair held at Penn State, York:

First Place – Sam Brenner

Second Place – Sergio Paul, Michaelina O’Rourke, Julia Ferrell

Third Place – Jaelyn Lewis, Daliana Milan-Figueroa, Erica Baum, Sarah Gleba

Honorable Mention – Yamilet Cintron, Joy Agummadu, Ane Kirk-Jadric,

Yasmine Villa, Lilly McNally, Kianjohnay Benjamin-Abrantes

Special Award:

Broadcom Masters – Sam Brenner

National Awards:

American Psychological Association: Michaelina O’Rourke

US Navy Office of Naval Research: Sam Brenner

American Statistical Association Honorable Mention: Michaelina O’Rourke

C. Personnel

Sue Krebs

1. Report - Appointment of School Nurse
BE IT RESOLVED, by the Board of Trustees, that the appointment of the following individual be approved:
 - a. ***Marla Urey***
Certified School Nurse
Salary: \$60,000
Effective: July 1, 2018 through June 30, 2019
2. Report – Approval of Job Description
BE IT RESOLVED, by the Board of Trustees, that the job description for the position of Licensed Health Room Substitute be approved.
3. Report – Approval of Substitute Rates
BE IT RESOLVED, by the Board of Trustees, that the substitute rates for the 2017-18 and 2018-19 school years be approved:

<i>Instructional Assistant</i>	<i>\$13.51/hour</i>
<i>Club/Win</i>	<i>\$25.00/hour</i>
<i>Teacher</i>	<i>\$16.67/hour</i>
<i>Long Term Substitute</i>	<i>\$229.68/day</i>
<i>Nurse</i>	<i>\$16.67/hour</i>
<i>Cafeteria Worker</i>	<i>\$10.00/hour</i>
<i>Custodian</i>	<i>\$10.00/hour</i>
<i>Receptionist</i>	<i>\$11.00/hour</i>
4. Report – Approval of Translation Services
BE IT RESOLVED, by the Board of Trustees, that translation services provided outside an individual’s regular assignment be reimbursed at a rate of \$25 per hour.
5. Report – Contracts for Head of School
BE IT RESOLVED, by the Board of Trustees, that the contracts for Dr. Michael Lowe, Head of the Upper School, and Mr. David Goodwin, Head of the Lower School, be approved for a three-year term, effective July 1, 2018 through June 30, 2021.
6. Report – General Healthcare Resources, LLC Agreement
BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy and General Healthcare Resources LLC, effective July 1, 2018, be approved.
7. Report – Approval of Substitutes
BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed to substitute positions for the 2017-2018 school year:
 - a. ***Korissa Herrold, Substitute Teacher***
 - b. ***Kendall Merritt, Substitute Secretary/Receptionist and Substitute Cafeteria Worker***
8. Report – Appointment of After-School Activity Instructor
BE IT RESOLVED, by the Board of Trustees, that the following appointment of the following individual be approved:
 - a. ***Maria Houck***
After-School Activity Instructor

Salary: \$25.00 per hour
Effective: 2017-2018 school year

9. Report – Acceptance of Resignation
The following resignation is reported to the Board of Trustees:
- a. Charlene Gotschall, ESL Teacher
Effective: June 30, 2018

D. Nominating **Robert Lambert**

E. Marketing **Meagan Feeser**

F. Administrative Services **Edward Bird**

1. Report – Approval of Grant Application
BE IT RESOLVED, by the Board of Trustees, that the application to the Bob Hoffman Foundation for physical education equipment be approved for submission.
2. Report – School Calendar for the 2018-19 School Year (attachment)
BE IT RESOLVED, by the Board of Trustees, that the York Academy school calendar for the 2018-2019 school year be approved.
3. Report – Enrollment Report
The enrollment for the York Academy as of Thursday, March 8, 2018 is as follows:

Registrations by Grade:

Kindergarten:	76 students
Grade One:	79 students
Grade Two:	78 students
Grade Three:	76 students
Grade Four:	78 students
Grade Five:	78 students
Grade Six:	80 students
Grade Seven:	80 students
Grade Eight:	72 students
TOTAL	697 students

Registrations by District:

Central York:	45 students
Central Dauphin:	2 students
Dallastown	10 students
Dover	12 students
Eastern	7 student
Northeastern	10 students
Red Lion	19 students
Spring Grove	9 students
West Shore	3 students
West York:	45 students
York City:	497 students
York Suburban:	38 students

VIII. Chief Executive Officer's Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

IX. Treasurer's Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of December 31, 2017, subject to audit, be approved as presented.

B. Report – Approval of Bills

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached listing of bills (revision of December 11, 2017 and January 18, 2018) be approved for payment.

X. Old Business

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

A. March 15 and 20 – 7th & 8th Grade Parent Meeting, 6:00 p.m.

B. March 22 – Literacy Night (K-5), 6:00 p.m.

C. April 2 – Lottery, 6:00 p.m.

XIV. Items for Distribution

XV. Adjournment