



**Regular Meeting of the Board of Trustees
July 10, 2017
5:30 p.m.
York Academy Regional Charter School**

AGENDA

I. Call to Order

II. Roll Call

Robert F. Lambert
Susan D. Krebs
Ellen Bers Johnson
Dr. Nancy Ahalt
Stephen Tansey
William Dannehl
Edward Bird
Meagan Feeser
Anika Jackson

III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of June 12, 2017 and the Committee Meeting of June 26, 2017. (attachments)*

IV. Public Comment on Agenda Items

V. Petitions and Communications

**VI. Monthly Instructional Report
*No Report***

VII. Reports from Committees

A. *Finance and Facilities*

William Dannehl

1. Report - ECS Unit Rate Proposal and Estimated Costs for Construction Testing Services (attachment)

During the construction project, it is necessary for the York Academy to conduct several tests on structural steel, fills, and concrete. It is recommended that ECS Mid-Atlantic, LLC be approved as the firm designated to complete those testing services. The attached document is a proposal for service. The estimated cost of for construction testing totaling \$31,901.00.

BE IT RESOLVED, by the Board of Trustees, that ECS Mid-Atlantic, LLC be approved to conduct construction testing services for the York Academy at the site of the new Upper School Project.

2. Report – Awarding of Contracts for Upper School Project (attachment)
On June 21, 2017, bids were accepted for aluminum doors and windows, weather barriers and sealants, and paint work on the Upper School project. There was one bidder for each as shown on the attached bid tabulations. It is recommended that the following be approved, being the low bidder, meeting all specifications:
 - a. Weaver’s Glass (aluminum doors and windows)
Bid Amount: \$724,205
 - b. Witmer Waterproofing, LLC (weather barriers and sealants)
Bid Amount: \$337,700
 - c. Specialty Coatings Painting Contractors, Inc. (painting)
Bid Amount: \$192,520

BE IT RESOLVED, by the Board of Trustees, that the following contracts, being the low bidder, meeting all specifications, be approved for the Upper School Project:

- a. ***Weaver’s Glass (aluminum doors and windows)***
Bid Amount: \$724,205
- b. ***Witmer Waterproofing, LLC (weather barriers and sealants)***
Bid Amount: \$337,700
- c. ***Specialty Coatings Painting Contractors, Inc. (painting)***
Bid Amount: \$192,520

3. Report – Renewal of School Dental Insurance (attachment)
The York Academy participates in the NP3 Nonprofit Consortium with Glatfelter Insurance Group for dental insurance. It is recommended that the York Academy Regional Charter School continue participating in this dental insurance program. The effective date is August 1, 2017 and the rates reflect a 10% reduction in current premiums.

BE IT RESOLVED, by the Board of Trustees, that the renewal of the Dental Insurance Program offered by NP3 Nonprofit Consortium with Glatfelter Insurance Group be approved.

4. Report – Project Budget Worksheet (attachment)
The attached Project Budget Worksheet is provided as a current reflection of the costs for the Upper School Project. Although this may change through the course of awarding additional contracts, the hard construction costs are currently \$25,581 under budget.

5. Report – Ware Haus Letter of Agreement for Additional Services (attachment)
Amendment #5 to the original LSC contract provides for the final fee adjustment based upon construction costs. Amendment #5 is attached requesting an adjustment of \$197,500 representing the estimated \$17,000,000 construction costs.

BE IT RESOLVED, by the Board of Trustees, that Amendment #5 Letter of Agreement for additional services for \$197,500 be approved. The total cost for design for Phase #1 is \$1,095,000.

6. Report – Application for Charter School Lease Reimbursement Program
(attachment)
The York Academy Regional Charter School will apply for reimbursement based upon the lease cost from July 2016 through June 2017. The annual lease cost with the York Academy was \$1,063,523.29

BE IT RESOLVED, by the Board of Trustees, that the application for Charter School Lease Reimbursement be approved and submitted to the Pennsylvania Department of Education, Division of School Facilities.

7. Report – Additional Grant Funding for York Academy
It is reported that Mr. Brian Moul secured a \$5,000 grant to purchase additional instruments that will be used at the York Academy for the Instrumental Music Program.

Dr. Michael Lowe received a \$1,000 EITC contribution from Traditions Bank.

B. Academic Assessment and Curriculum

Ellen Johnson

C. Personnel

Sue Krebs

1. Report – Acceptance of Resignation
Report is made that the resignation of Samantha Foreman was accepted effective July 5, 2017.

2. Report – Appointment of Professional Personnel
It is recommended that the following individual be appointed to a Professional position:

- a. Sara Kerns (attachment)
Special Education (emergency certification)
Salary: \$45,935
Effective: July 1, 2017 through June 30, 2018

BE IT RESOLVED, by the Board of Trustees, that the following individual be appointed to a Professional position:

- a. ***Sara Kerns***
Special Education (emergency certification)
Salary: \$45,935
Effective: July 1, 2017 through June 30, 2018

3. Report – Appointment of Classified Personnel
It is recommended that the following individual be appointed to a Classified position:

- a. Christie Barger (attachment)
Attendance/Transportation Coordinator
Salary: \$15.63/hour
Effective: July 1, 2017 through June 30, 2018

BE IT RESOLVED, by the Board of Trustees, that the following individual be appointed to a Classified position:

- a. ***Christie Barger***
Attendance/Transportation Coordinator
Salary: \$15.63/hour
Effective: July 1, 2017 through June 30, 2018

D. Nominating

Robert Lambert

E. Marketing

Meagan Feeser

F. Administrative Services

Edward Bird

1. Report – Response to Food Service Review

(attachment)

The York Academy participated with state officials in a food service review. As a result of the review, there were recommendations provided to the York Academy that needed to be implemented to assure compliance. The attached information is the school's response to items identified in the report.

VIII. Chief Executive Officer's Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

IX. Treasurer's Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of June 30, 2017, subject to audit, be approved as presented.

B. Report – Approval of Bills

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

X. Old Business

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

1. July 24, 2017 – Board of Trustees Committee Meeting, 5:30 p.m.

XIV. Items for Distribution

XV. Adjournment