



**Minutes from the Regular Meeting of the
Board of Trustees
April 11, 2016
5:30 p.m.
York Academy Regional Charter School**

I. Call to Order

The regular meeting of the Board of Trustees was called to order at 5:31 p.m. by Nancy Ahalt.

II. Roll Call

Board members in attendance: Ellen Johnson, Robert Lambert, William Dannehl, Susan Krebs, Stephen Tansey, Patrick Ball, Edward Bird, Meagan Feeser, and Nancy Ahalt.

Staff attending: Dr. Baughman, Dr. Lowe, Tina Ziegler, Monik Johnson, Matt Bricker, Brooke Bray, and Alicia Snook.

Others present: Dondra Lewis

III. Approval of the Minutes of the Regular Meeting of the Board of Trustees of March 14, 2016.

Motion to approve offered by Nancy Ahalt. The vote to approve the minutes was unanimous.

IV. Public Comment on Agenda Items

None

V. Petitions and Communications

None

VI. Monthly Instructional Report

The Fifth Grade teachers reported on the Collins Writing Pilot Program.

VII. Reports from Committee

A. Finance and Facilities

William Dannehl

1. Report – Designation of Agent Resolution

BE IT RESOLVED, by the Board of Trustees, that the Designation of Agent Resolution for expenses during the 2016 snowstorm be approved for submission.

Motion to approve offered by William Dannehl; seconded by Patrick Ball. The vote was unanimous.

2. Report – Renewal of MMS Service Contract

BE IT RESOLVED, by the Board of Trustees, that the renewal of the service contract with MMS at a rate of \$7,200 for the 2016-2017 school year be approved.

Motion to approve offered by William Dannehl; seconded by Meagan Feeser. The vote was unanimous.

3. Report – Use of Facility

The following use of facility requests were reported to the Board of Trustees:

- a. York Academy PTO for use of the York Academy playground Saturday, April 23, 2016 from 10:00 a.m. to 3:00 p.m. for the purpose of Go Green in the City. The rental fee for this usage is waived.

- b. Chesapeake Bay Foundation for use of one York Academy classroom Tuesday, August 2, 2016 from 8:00 a.m. to 1:00 p.m. for the purpose of a teacher professional learning workshop. The rental fee for this usage is waived.

B. Academic Assessment and Curriculum
No Report

Allison Yinger

C. Personnel

Sue Krebs

- 1. Report – Requests to Attend Conferences
BE IT RESOLVED, by the Board of Trustees, that the following requests to attend conferences be approved:
 - a. **Carol Alvarnaz and Emily Chevalier to attend the Ron Clark Academy, May 19 and 20, 2016, Atlanta, Georgia at a cost of \$1,110 per person paid from Title II Professional Development funding.**
 - b. **Tracy Zeiders, LaTosha Wright, Michael Lowe to attend the Annual Title I Conference, May 1-4, 2016, Pittsburgh, Pennsylvania at a cost of, approximately, \$900 per person paid from Title I funding.**

Motion to approve offered by Sue Krebs; seconded by Robert Lambert. The vote was unanimous.

D. Nominating
No Report

Robert Lambert

E. Marketing

Meagan Feeser

Ms. Meagan Feeser reported that a meeting will be scheduled to discuss with the Board a marketing plan/process.

F. Administrative Services

Edward Bird

- 1. Report - Enrollment Report
The enrollment for the York Academy as of Thursday, April 7, 2016 was reported as follows:
Registrations by Grade:
Kindergarten: 74 students
Grade One: 75 students
Grade Two: 73 students
Grade Three: 76 students
Grade Four: 71 students
Grade Five: 73 Students
Grade Six: 75 Students
TOTAL 517 students

Registrations by District:
Central York: 28 students
Dallastown 6 students
Dover 19 students
Eastern 1 student
Northeastern 13 students
Red Lion 17 students
Spring Grove 9 students
West Shore 3 students

West York:	34 students
York City:	361 students
York Suburban:	26 students

G. Audit
No Report

Patrick Ball

VIII. Petitions and Communications
None

IX. Chief Executive Officer's Monthly Report

Dennis Baughman

A. Report –Chief Executive Officer

Dr. Baughman reported on the following: the lottery; the first meeting of the Comprehensive Planning Committee is scheduled for April 27, 2016; the Charter Agreement was sent to the Board; architect presentations are scheduled on April 13 and 14, 2016; a meeting with Rep. Schreiber was scheduled for April 22, 2016; and an upcoming meeting schedule with Kinsley.

B. Report – Business Manager

Monik Johnson

Student Intervention Grant (SIG) (\$76,653): *York Academy is in its third year of being designated as a focus school. Due to this designation, York Academy is allocated \$76,653 in SIG funds for the 2015-2016 school year. These funds will be used for literacy materials in the areas of Social Studies, SPED/GIEP, Speech and Library instruction; professional development and chrome books. To date, we have utilized \$19,527 (26%) of the total grant allocation.*

Safe Schools Initiative Targeted Grants – Equipment (\$16,845): *D. Baughman and M. Johnson have submitted a grant application for security equipment that includes a Visitor Identification system and additional surveillance equipment for the school. The school was denied for this grant opportunity. The grant funds were awarded to the school's with the highest poverty level. Once they reached our school's level, the grant funding was completed.*

Title I & II Federal Program (\$249,094): *The Title I program is managed internally by the Reading Specialist and the Title II program is managed internally by the Supervisor of Instructional Development. York Academy is designated as school wide rather than a targeted school. This designation means that the funds may be used for all students rather than a targeted selection of students based on need. To date, we have utilized \$84,929 (36%) of Title I funds and \$10,440 (100%) of the Title II funds.*

York Academy underwent the Federal Programs monitoring visit (audit) on Thursday, April 7th. The review includes interviewing staff and parents, review of document requirements and fiscal requirements. The monitor was impressed with the school's organization and knowledge of the federal programs.

2016-2017 Budget Process: *M. Johnson prepared a draft of the 16-17 budget that was reviewed by the Finance Committee on March 18, 2016. The revised draft was reviewed by the Board at the March 28th Board Committee meeting. Leadership is in the process of seeking budget relief in some areas from selective vendors. A final budget presentation will occur at the April Board Committee meeting/May Board Meeting.*

Food Service Program: *A' la carte menu items will be available for 5th and 6th grade students next week.*

Other Items for discussion:

Staff and Board members are researching financing opportunities for the High School building. The

deadline for a decision on a location is in April. Currently, short-term, long-term and bond financing options are being reviewed for the purchase and renovation project of the high school.

Cash on Hand:

Unrestricted cash balance of (3/31/2016):	\$616,334(liquid)
Current receivables of (3/31/2016):	\$722,574
Term loan available balance:	<u>\$600,000</u>
Total:	\$1,938,908
Average expenses:	\$539,061/month

Cash/Cash Equivalents on hand: York Academy currently has available 3.60 months or 111 days of cash on hand as of 3/31/16.

YARCS Accounts Receivable Report: March 31, 2016

School District	February	March	Total Due
Central	33098.32-Paid	35,487.04	35,487.04
Dallastown	8169.74-Paid	8,635.66	8,635.66
Dover	25,157.00	27,672.70	52,829.70
Eastern	1111.4-Paid	1,222.54	1,222.54
Northeastern	10014.35-Paid	16,267.90	16,267.90
Red Lion	19,891.40	21,880.54	41,771.94
Spring Grove	10991.8-Paid	12,090.98	12,090.98
West Shore	2207.29-Paid	2,207.30	2,207.30
West York	39507-Paid	44,606.32	44,606.32
York City	343579.92-Paid	432,287.10	432,287.10
York Suburban	43790-Paid	49,446.10	49,446.10
Other invoices	74.99	849.50	924.49
Total Tuition/Other Rec. Due:	45,123.39	652,653.68	697,777.07
National School Lunch Prog.	22541.87-Paid	22,965.01	22,965.01
Total Tuition & Cafeteria Rec. Due:	-	22,965.01	720,742.08
Federal Receivables		1,831.99	1,831.99
Grand Total Rec. Due:	45,123.39	677,450.68	722,574.07

X. Treasurer's Report

Patrick Ball

A. Report – Approval of York Academy Financial Statements

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of March 31, 2016 be approved as presented, subject to audit.

Motion to approve offered by Patrick Ball; seconded by Edward Bird. The vote was unanimous.

B. Report – Approval of Bills

BE IT RESOLVED, by the Board of Trustees, that the provided listing of bills be approved for payment.

Motion to approve offered by Patrick Ball; seconded by Meagan Feeser. The vote was unanimous.

XI. Old Business

None

XII. New Business

None

XIII. Comments from the Public

None

XIV. Meeting/Activity Dates

A. April 12, 2016 – PSSA Testing Begins

B. April 16, 2016 - Kindergarten Registration, 8:00 a.m.

C. April 19, 2016 – 5th Grade Parent MYP Meeting, 6:00 p.m.

D. April 23, 2016 – Go Green PTO Event, 10:00 a.m.

E. April 25, 2016 – Board of Trustees Committee Meetings, 5:30 p.m.

F. April 28, 2016 – 5th Grade Parent MYP Meeting, 6:00 p.m.

G. May 2 – 6, 2016 – Book Fair

H. May 5, 2016 – Grandpals' Day

XV. Items for Distribution

XVI. Adjournment

Motion was made to adjourn the meeting by Robert Lambert, seconded by Ellen Johnson. The meeting adjourned, by unanimous vote, at 6:17 p.m.