



**Regular Meeting of the Board of Trustees
May 9, 2016
5:30 p.m.
York Academy Regional Charter School**

AGENDA

- I. Call to Order**
- II. Roll Call**
 - Allison Yinger
 - Robert F. Lambert
 - Susan D. Krebs
 - Ellen Bers Johnson
 - Dr. Nancy Ahalt
 - Stephen Tansey
 - William Dannehl
 - Patrick Ball
 - Edward Bird
 - Meagan Feeser
- III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of April 11, 2016 and the Committee Meeting of April 25, 2016. (attachment)***
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
 - 1. Report – Presentation of Mascot and School Colors
Students of the 6th grade class will present the new school mascot and school colors for the Lower School of the York Academy.
 - 2. Action Based Learning Lab – Ms. Schaeffer, Mrs. Simmons, and Mrs. Thoman
- VII. Reports from Committees**
 - A. Finance and Facilities** *William Dannehl*
 - 1. ***BE IT RESOLVED, by the Board of Trustees, that the contract for communication services provided by Frontier Communications be approved for a 36-month period.***

2. Report – Opening of Money Market Account
It is recommended the Board of Trustees create a money market account through People’s Bank, allowing the Academy to secure a higher rate of return on the available cash balances.

BE IT RESOLVED, by the Board of Trustees, that the creation of a money market account through People’s Bank be approved.

3. Report – Preliminary Approval of the 2016-2017 General Fund Budget (attachment)
The budget being presented includes revenue of \$7,664,763, expenses of \$7,642,185, and a net income of \$22,578. It is recommended the Board of Trustees approve the preliminary budget for the 2016-2017 school year.

BE IT RESOLVED, by the Board of Trustees, that the 2016-2017 Preliminary General Fund Budget be approved.

4. Report – Approval of the York Academy Regional Charter School 403(b) Plan Alternative Investment Policy Statement (attachment)
It is recommended the Board of Trustees approve the York Academy Regional Charter School 403(b) Plan Alternative Investment Policy Statement, including a fee structure, not to exceed 90 basis points plus a \$40 annual fee per employee.

BE IT RESOLVED, by the Board of Trustees, that the York Academy Regional Charter School 403(b) Plan Alternative Investment Policy Statement, with a fee structure not to exceed 90 basis points plus a \$40 annual fee per employee, be approved.

5. Report – Phase I Environmental Site Assessment Proposal (attachment)
It is recommended the Board of Trustees reviews the attached Phase I Environmental Site Assessment Proposal and if acceptable, approve or accept the proposal submitted by Mr. Thomas Warman. This study is required for the York Academy to acquire the property for the construction of the new school.

BE IT RESOLVED, by the Board of Trustees, that the proposal submitted by Thomas Warman, LLC for completion of the Phase I Environmental Site Assessment Proposal be approved at a cost of \$2,500.

6. Report – Sales Agreement (attachment)
It is reported that a draft of the sales agreement was provided by Mark Morford, submitted to Kevin Hodge at Rock Real Estate, and will be presented to the owner of the property.

7. Report – Approval of CTY Consulting Group, LLC (attachment)
It is recommended that CTY Consulting Group, LLC be approved to prepare a feasibility study for a potential capital campaign. The fee for this contract would be \$5,000 which includes the facilitating the process, conducting the interviews, and producing the final report.

BE IT RESOLVED, by the Board of Trustees, that CTY Consulting Group, LLC be approved to conduct a feasibility study at a fee of \$5,000.

8. Report – Renewal of Instructional Media Services Agreement (attachment)
It is recommended that the Instructional Media Services Agreement between the York Academy and the Lincoln Intermediate Unit No. 12 for the 2016-2017 school

year be approved. The cost for this media service will be \$2.55 per student.

BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy and the Lincoln Intermediate Unit No. 12 for Instructional Media Services be approved for the 2016-2017 school year.

9. Report – Approval of Note Through People’s Bank (attachment)
It is reported to the Board of Trustees that the note in the amount of \$695,000 through People’s Bank was approved. The purpose of this note is to finance the purchase of the commercial property located at 370-372 N. George Street, York. Should the Board proceed with the purchase of the property, official action will need to be taken to secure the note.

B. Academic Assessment and Curriculum ***Ellen Johnson***
None

C. Personnel ***Sue Krebs***
1. Report – Resignation of Board Member
It is reported to the Board of Trustees that Mr. Patrick Ball has submitted his resignation from the position of member of the York Academy Board of Trustees, effective April 27, 2016.

D. Nominating ***Robert Lambert***
None

E. Marketing ***Meagan Feeser***
None

F. Administrative Services ***Edward Bird***

1. Report - Enrollment Report
The enrollment for the York Academy as of Thursday, May 5, 2016 is as follows:

Registrations by Grade:

Kindergarten:	74 students
Grade One:	75 students
Grade Two:	73 students
Grade Three:	76 students
Grade Four:	72 students
Grade Five:	73 Students
Grade Six:	75 Students
TOTAL	518 students

Registrations by District:

Central York:	28 students
Dallastown	6 students
Dover	19 students
Eastern	2 student
Northeastern	13 students
Red Lion	17 students
Spring Grove	9 students

West Shore	3 students
West York:	34 students
York City:	361 students
York Suburban:	26 students

VIII. Chief Executive Officer’s Monthly Report

- A. Report – Chief Executive Officer *Dennis Baughman*
- B. Report – Business Manager *Monik Johnson*

IX. Treasurer’s Report

- A. Report – Approval of York Academy Financial Statements *Patrick Ball*
(attachment)
BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as April 30, 2016, subject to audit, be approved as presented.
- B. Report – Approval of Bills (attachment)
BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

X. Old Business

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

- A. May 13, 2016 - Spring Arts/Music Festival, 5:30-7:30 p.m.
- B. May 19, 2016 – Fifth Grade Exhibition
- C. May 23, 2016 – Board Committee Meetings, 5:30 p.m.
- D. June 6, 2016 – Field Day at the Revs Stadium
- E. June 8, 2016 – Last Day for Students and Early Dismissal

XIV. Items for Distribution

- A. Letter to Chartering Districts

XV. Adjournment