



**Meeting of the Board of Trustees  
April 13, 2015  
5:30 p.m.  
York Academy Regional Charter School**

**AGENDA**

- I. Call to Order**
- II. Roll Call**
  - Allison Yinger
  - Robert F. Lambert
  - Susan D. Krebs
  - Ellen Bers Johnson
  - Dr. Nancy Ahalt
  - Stephen Tansey
  - William Dannehl
  - Patrick Ball
  - Edward Bird
- III. Approval of the Minutes from the Regular Meeting of March 9, 2015.** (attachment)
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
  - A. Second Grade Team Presentation** – Mrs. Kim-Myers, Mrs. Piccone, Ms. Schmid
  - B. Third Grade Presentation** – Mrs. Kerstetter, Mrs. Michael, Mrs. Mingle
- VII. Reports from Committees**
  - A. Finance and Facilities** *William Dannehl*
    - 1. Report – Approval of Accounting Firm  
It is recommended that the accounting firm of Kochenour, Earnest, Smyser, and Burg selected to perform the annual audits for 2015-2016, 2016-2017, and 2017-2018 be approved. This contract is for a three-year period.  
  
*BE IT RESOLVED, by the Board of Trustees, that the accounting firm of Kochenour, Earnest, Smyser, and Burg selected to perform the annual audits for 2015-2016, 2016-2017, and 2017-2018 be approved.*

2. Report – Request for Use of Facility

The following request for use of facility is reported:

- a. York Red Raiders AAU Team for use of the York Academy Gymnasium Mondays and Fridays, April 27 through June 29, 2015 from 6:00-8:00 p.m. The fee for this usage will be an hourly custodial/utility charge of \$25.00 per hour.

**B. Academic Assessment and Curriculum**

**Ellen Johnson**

**C. Personnel**

**Sue Krebs**

1. Report – Request to Attend Conference

It is recommended that Mrs. Tracy Zeiders, Reading Specialist, Mrs. LaTosha Wright, IB Facilitator, Ms. Kelley Waninger, First Grade Teacher, and Mrs. Brooke Thoman, Kindergarten Teacher, be approved to attend the 2015 PAFPC Annual Conference, May 3-6, 2015 in Seven Springs, Pennsylvania. The purpose of this conference is to provide the required assistance and training to network and learn from one another about legal federal programs that take our students to the next level. This conference includes many general, individual, and vendor sessions that the School-Wide Plan team will split up to attend.

The cost of the conference is as follows and will be paid from Title II funds:

Registration - \$395.00/person = \$1,580.00

Lodging - \$1,872.00

**Total Cost (minus additional expenses) - \$3,452.00**

***BE IT RESOLVED by the Board of Trustees that the request of Mrs. Tracy Zeiders, Reading Specialist, Mrs. LaTosha Wright, IB Facilitator, Ms. Kelley Waninger, First Grade Teacher, and Mrs. Brooke Thoman, Kindergarten Teacher, to attend the 2015 PAFPC Annual Conference, May 3-6, 2015 in Seven Springs, Pennsylvania at a cost of \$3,452.00 paid from Title II funds be approved.***

**D. Nominating**

**Robert Lambert**

1. Report – Review of Candidate for Board of Trustees

(attachment)

Attached is the information regarding a candidate for a position on the York Academy Board of Trustees. Board members are asked to review this document and prepare to interview this candidate at 5:00 p.m. on May 11, 2015, prior to the regular Board meeting at 5:30 p.m.

**E. Marketing**

**Stephen Tansey**

**F. Administrative Services**

**Nancy Ahalt**

1. Report – Adoption and Implementation of New and Revised Policies

(attachment)

The following policies are recommended for adoption or revision and implementation. Any committee-recommended additions/changes since the last distribution have been highlighted.

***BE IT RESOLVED, by the Board of Trustees, that the following policies be approved for implementation:***

*Employees Section*

- a. *Cross Reference Sheet 300*
- b. *Policy 301: Creating a Position (New)*
- c. *Policy 302: Employment of Chief Academic Officer (New)*
- d. *Policy 304: Employment of Charter School Staff (New)*
- e. *Policy 305: Employees on Leave From Other Public Schools (New)*
- f. *Policy 307: Student Teachers/Interns (New)*
- g. *Policy 309: Assignment and Transfer (New)*
- h. *Policy 312: Evaluation of Chief Academic Officer (Revised)*
- i. *Policy 313: Evaluation of Employees (Revised)*
- j. *Policy 314: Physical Examination (New)*
- k. *Policy 317: Conduct/Disciplinary Procedures (Revised)*
- l. *Policy 317.1: Educator Misconduct (New)*
- m. *Policy 319: Outside Activities (New)*
- n. *Policy 323: Tobacco (New)*
- o. *Policy 324: Personnel Files (Revised)*
- p. *Policy 326: Complaint Process (New)*
- q. *Policy 330: Overtime (New)*
- r. *Policy 331: Job Related Expenses (New)*
- s. *Policy 333: Professional Development (Revised)*
- t. *Policy 334: Sick Leave (Revised)*
- u. *Policy 335: Family and Medical Leaves (Revised)*
- v. *Policy 336: Personal Necessity Leave (Revised)*
- w. *Policy 337: Vacation (Revised)*
- x. *Policy 339: Uncompensated Leave (New)*
- y. *Policy 348: Unlawful Harassment (Revised)*
- z. *Policy 351: Drug and Alcohol Abuse (New)*

*Operations Section*

- aa. *Policy 806: Child Abuse (Revised)*

2. Report - Enrollment Report

The enrollment for the York Academy as of Thursday, April 8, 2015 is as follows:

Registrations by Grade:

Kindergarten:	75 students
Grade One:	75 students
Grade Two:	75 students
Grade Three:	75 students
Grade Four:	74 students
Grade Five:	75 Students
<b>TOTAL</b>	<b>449 students</b>

Registrations by District:

Central York:	26 students
Dallastown	5 students
Dover	10 students
Eastern	3 students
Northeastern	10 students
Red Lion	11 students
Spring Grove	10 students
West Shore	1 students

West York:	26 students
York City:	315 students
York Suburban:	32 students

**G. Audit** **Patrick Ball**  
**No Report**

**VIII. Chief Academic Officer’s Monthly Report**

A. Report – Chief Academic Officer **James Pastore**

B. Report – Business Manager **Monik Johnson**

**IX. Treasurer’s Report**

**Patrick Ball**

A. Report – Approval of York Academy Financial Statements (attachment)

***BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of March 31, 2015 be approved as presented, subject to audit.***

B. Report – Approval of Bills (attachment)

***BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.***

**X. Old Business**

**XI. New Business**

**XII. Comments from the Public**

**XIII. Meeting/Activity Dates**

- A. April 13 – May 1, 2015 – PSSA Testing
- B. April 18, 2015 – Kindergarten Registration, 8:00 a.m. – 2:00 p.m.
- C. May 4 – 8, 2015 – PSSA Testing Make-Up
- D. May 4-8, 2015 – Book Fair
- E. May 7, 2015 – Grandparents’ Day
- F. May 8, 2015 – Literacy Night, 6:00 – 7:30 p.m. (tentative time)
- G. May 11, 2015 – Board Candidate Interview, 5:00 p.m.

**XIV. Items for Distribution**

**XV. Adjournment**