



**Meeting of the Board of Trustees  
February 9, 2015  
5:30 p.m.  
York Academy Regional Charter School**

**AGENDA**

- I. Call to Order**
- II. Roll Call**
  - Allison Yinger
  - Robert F. Lambert
  - Susan D. Krebs
  - Ellen Bers Johnson
  - Dr. Nancy Ahalt
  - Stephen Tansey
  - William Dannehl
  - Patrick Ball
  - Edward Bird
  - Dr. Dennis Baughman
- III. Approval of the Minutes from the Regular Meeting of January 12, 2015.** (attachment)
- IV. Public Comment on Agenda Items**
- V. Monthly Instructional Report  
Kindergarten at York Academy – Ms. Schaeffer, Mrs. Simmons, and Mrs. Thoman**
- VI. Reports from Committees**
  - A. Finance and Facilities** *William Dannehl*
    - 1. Report – Healthcare Benefits  
The school’s Insurance Committee met recently to receive information about various health insurance plans that could assist the school in managing the increasing cost of health insurance premiums. A presentation was made by Tristan Peterman, Glatfelter Insurance that provided the membership with specifics on a variety of healthcare options.  
  
The committee will meet again; however, after the first meeting, the committee elected to further explore a plan that would provide a traditional plan as well as a high deductible plan. These options would allow employees to select a plan that benefit the individual or family.

2. Report – Development of the High School  
A meeting was held Wednesday, January 21, 2015, with Tim and Rob Kinsley. The purpose of the meeting was to continue the discussion regarding the placement of the high school building.
3. Report – Natural Gas Supplier (attachment)  
York Academy’s natural gas supplier contract with Shipley Energy is up for renewal on February 1, 2015. After researching comparable natural gas supplier rates, Ms. Johnson recommends renewing the existing contract with Shipley Energy for a 12-month period at a **fixed rate of \$0.429**. This rate would take effect February 1, 2015 to experience a cost savings for February and the cancellation fee of \$75.00 would be waived. (See attached rate comparison sheet for supplier rate details.)

***BE IT RESOLVED, by the Board of Trustees, that the renewal of the gas supplier contract with Shipley Energy, effective February 1, 2015 for a 12-month period, at a fixed rate of \$0.429 be approved.***

4. Report – Liability Insurance Renewal (attachment)  
York Academy's Liability Insurance Coverage renews February 1, 2015. The insurance package was marketed this year to secure the best coverage and premium rates for the school. A recommendation is provided to the Board from Ms. Johnson.

***BE IT RESOLVED, by the Board of Trustees, that the renewal of the following liability insurance policies be approved:***

- a. ***Liberty Mutual for Property, Liability, School Leaders Errors and Omissions, Blanket Volunteer Workers, and Public Office Bonds***
- b. ***Lackawanna Insurance for Workers’ Compensation***

5. Report - Use of Facility Request  
The following requests for use of facilities are reported:
  - a. York Teen Haven for use of the York Academy gymnasium for three months on Thursdays beginning February 12, 2015, from 7:15 p.m. to 10:00 p.m. The fee for this usage will be an hourly custodial fee and utility costs.
  - b. Wanda’s Cadettes Baton Studio for use of the York Academy gymnasium every Saturday, 8:30 a.m. to 1:00 p.m. The fee for this usage will be \$100 per day plus \$250 per hour in addition to an hourly custodial fee and utility costs.

**B. Academic Assessment and Curriculum Ellen Johnson**

1. Report – Update on Assessment and Student Progress (attachment)  
Mr. Pastore will report on the Pennsylvania Assessment results as reported by grade level and by school districts. The request was also presented to see the scores disaggregated by subgroups.
2. Report – Plan for Middle School Structuring for the Future
3. Report – Update on the Development of a School-wide Discipline Plan
4. Report – Update on Strategic Planning

**C. Personnel Sue Krebs**

1. Report – Acceptance of Resignation  
Report is made that the following letter of resignation be accepted:
  - a. Paula Little, Instructional Assistant, effective February 3, 2015

**D. Nominating  
No Report**

**Robert Lambert**

**E. Marketing  
No Report**

**Stephen Tansey**

**F. Administrative Services**

**Nancy Ahalt**

1. Report – Review of Policies (attachments)  
PSBA provided revisions to the 300 section of the policy manual. Copies of those policies are attached. Kindly begin reviewing these policies and be prepared to discuss any issues that may be evident in the content.

Please read the Cross Reference section as this details the changes or additions made to the current section of the policy manual. You will note that the 300, 400, and 500 section policies have been consolidated into the 300 section. This change was recommended by PSBA as the policy differences between administrative, professional, and classified employee policies are nonexistent.

2. Report – Grant Opportunity – Partnership with Dover Area School District  
Mr. Pastore will provide a review of the grant application that was submitted by the York Academy Regional Charter School and Dover Area School District. After reviewing the contents of this grant application, it will be necessary for the board to approve the submission of this grant.
3. Report – Fee Structure for Use of Facilities (attachment)  
The Board of Trustees previously adopted a policy to guide the usage of the facility; however, when that policy was adopted, the school did not have a gymnasium. Recently, several organizations have asked to rent the gymnasium and the board will need to establish a rental rate for the gymnasium.

***BE IT RESOLVED, by the Board of Trustees, that the revised rental fee structure for use of facilities be approved.***

4. Report – Update on the Progress of Teacher Evaluations  
Mr. Pastore will provide an update on the progress of teacher evaluations.
5. Report – Performance Incentive Update  
The Performance Incentive Committee will provide an update on their continuing discussions.
6. Report – Open House Planning  
The Board of Trustees will need to begin planning for the Open House event.
7. Report - Enrollment Report  
The enrollment for the York Academy as of Thursday, February 5, 2015 is as follows:

Registrations by Grade:

Kindergarten:	75 students
Grade One:	75 students
Grade Two:	75 students
Grade Three:	75 students
Grade Four:	75 students

Grade Five: 75 Students  
**TOTAL 450 students**

Registrations by District:  
Central York: 26 students  
Dallastown 6 students  
Dover 10 students  
Eastern 3 students  
Northeastern 10 students  
Red Lion 11 students  
Spring Grove 10 students  
West Shore 1 students  
West York: 26 students  
York City: 315 students  
York Suburban: 32 students

**G. Audit** *Patrick Ball*  
*No Report*

**VII. Petitions and Communications**

**VIII. Chief Academic Officer's Monthly Report**

A. Report – Chief Academic Officer *James Pastore*  
B. Report – Business Manager *Monik Johnson*

**IX. Treasurer's Report**

A. Report – Approval of York Academy Financial Statements *Patrick Ball*  
(attachment)

*BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of January 31, 2015 be approved as presented, subject to audit.*

B. Report – Approval of Bills (attachment)

*BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.*

C. Report – People's Bank Line of Credit Status (attachment)  
The status of the line of credit through People's Bank is reported in the attachment.

**X. Old Business**

**XI. New Business**

**XII. Comments from the Public**

**XIII. Meeting/Activity Dates**

- A. February 12, 2015 – Informational Meeting, 6:00 p.m.
- B. February 13, 2015 – Early Dismissal for Students
- C. February 16, 2015 – No School (Holiday)

**XIV. Items for Distribution**

**XV. Adjournment**