



**Minutes from the Regular Meeting of the
Board of Trustees
June 8, 2015
5:30 p.m.
York Academy Regional Charter School**

I. Call to Order

The regular meeting of the Board of Trustees was called to order at 6:22 p.m. by Nancy Ahalt, following an executive session of the Board of Trustees.

II. Roll Call

Board members in attendance: Ellen Johnson, Robert Lambert, William Dannehl, Susan Krebs, Edward Bird, Meagan Feeser, and Nancy Ahalt.

Staff attending: Belinda Ray, Lauren Rock, Maxleen Valentin, Keri Schmid, Wendy Sharpe, Beth Tyson, Monik Johnson, James Pastore, and Tina Ziegler

Others present: Dondra Lewis, Christa and Mark Raught, Carol Alvarmaz, and Jennifer Klimchock

III. Approval of the Minutes from the Reorganization Meeting of May 11, 2015 and the Regular Meeting of May 11, 2015.

IV. Public Comment on Agenda Items

None

V. Petitions and Communications

None

VI. Monthly Instructional Report

None

VII. Reports from Committee

A. Finance and Facilities

William Dannehl

1. Report – Approval of Martin Library Contract

BE IT RESOLVED, by the Board of Trustees, that the contract for the 2015-2016 school year between the York Academy Regional Charter School and Martin Library be approved.

Motion to approve offered by William Dannehl; seconded by Ellen Johnson. The vote was unanimous with one abstention coming from Robert Lambert.

2. Report – Application for Approval of Charter School Lease

BE IT RESOLVED, by the Board of Trustees, that the application for reimbursement for rent paid for the use of the school during the current fiscal year be approved for submission to the Department of Education.

Motion to approve offered by William Dannehl; seconded by Edward Bird. The vote was unanimous.

3. Report – Contract to Purchase Meals

BE IT RESOLVED, by the Board of Trustees, that the contract between the York Academy Regional Charter School and The Nutrition Group, Inc. as our pre-plated meal/snack vendor, effective July 1, 2015 through June 30, 2016 be approved.

Motion to approve offered by William Dannehl; seconded by Ellen Johnson. The vote was unanimous.

4. Report – Vision Insurance Plan
BE IT RESOLVED, by the Board of Trustees, that the vision insurance plan with Vision Benefits of America, effective June 1, 2015 through May 31, 2017, be renewed.

Motion to approve offered by William Dannehl; seconded by Edward Bird. The vote was unanimous.

5. Report – Medical Access Billing Agreement
BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy Regional Charter School and Dr. Janet Weist Taylor to provide services for the purpose of Medical ACCESS billing at a rate of \$10.00 per IEP, effective the 2015-2016 school year, be approved.

Motion to approve offered by William Dannehl; seconded by Robert Lambert. The vote was unanimous.

6. Report – IT Company Approval
BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy Regional Charter School and Treysta to provide technology management and support, effective July 1, 2015 – June 30, 2016 at a monthly rate of \$2,800 be approved.

Motion to approve offered by William Dannehl; seconded by Meagan Feeser. The vote was unanimous.

7. Report – Final Approval of the 2015-2016 Budget
BE IT RESOLVED, by the Board of Trustees, that the General Fund Budget and Cafeteria Budget for the 2015-2016 school year be approved.

Motion to approve offered by William Dannehl; seconded by Edward Bird. The vote was unanimous.

8. Report – Consulting Services Contract Approval
BE IT RESOLVED, by the Board of Trustees, that the contract for consulting services for the Board of Trustees and staff of the York Academy Regional Charter School, provided by Dr. Dennis Baughman, effective March 15, 2015 through June 30, 2015, at a fee of \$35,000 be approved.

Motion to approve offered by William Dannehl; seconded by Ellen Johnson. The vote was unanimous.

***B. Academic Assessment and Curriculum
No Report***

C. Personnel

Sue Krebs

1. Report – Appointment of Certified School Nurse of Record
BE IT RESOLVED, by the Board of Trustees, that the appointment of Cynthia Rose as Certified School Nurse of Record for the 2015-2016 school year at an annual rate of \$300.00 be approved.

Motion to approve offered by Sue Krebs; seconded by Meagan Feeser. The vote was unanimous.

2. Report – Appointment of Professional Positions

BE IT RESOLVED, by the Board of Trustees, that the appointment of the following individuals to professional positions be approved:

- a. **Carol Alvarnaz**
Teacher
Salary: \$43,000
Effective: July 1, 2015 through June 30, 2016

- b. **Cheyenne Beck**
Teacher
Salary: \$43,000
Effective: July 1, 2015 through June 30, 2016

- c. **Brendon McGirr**
Teacher
Salary: \$43,000
Effective: July 1, 2015 through June 30, 2016

Motion to approve offered by Sue Krebs; seconded by William Dannehl. The vote was unanimous.

- 3. Report – Approval of Summer Camp Instructors (attachment)
BE IT RESOLVED, by the Board of Trustees, that the appointment of the following York Academy employees, on the list provided, as Summer Camp/School Instructors for the Summer of 2015 at a rate of \$25.00 per hour be approved:

Jen Boyce (IA)
Matt Bricker (teacher)
Eileen Druck (IA)
Becky Frederick (IA)
Julie Geare (IA)
Amy Kerstetter (teacher)
Samantha Kreuer (IA)
Pat McVeigh (IA)
Caitlyn Michael (teacher)
Bomi Kim-Myers (teacher)
Dalita Paul (IA)
Belinda Ray (IA)
Diane Rittle (IA)
Brittany Siegel (teacher – as needed)
Ashley Sipe (IA)
Margie Staley (IA)
TaTyana Williams (IA)

Motion to approve offered by Sue Krebs; seconded by Edward Bird. The vote was unanimous.

- 4. Report – Performance Incentives
BE IT RESOLVED, by the Board of Trustees, that the Performance Incentives for employees of the York Academy, for the 2014-2015 school year, be approved.

Motion to approve offered by Sue Krebs; seconded by Ellen Johnson. The vote was unanimous.

- 5. Report – Request to Attend Conference
BE IT RESOLVED, by the Board of Trustees, that the request of LaTosha Wright

to attend the MYP Category I – Heads of Schools/IB Coordinators: Implementing the MYP Curriculum in Atlanta Georgia, June 16-18, 2015 be approved.

Motion to approve offered by Sue Krebs; seconded by William Dannehl. The vote was unanimous.

6. Report – Acceptance of Resignation

The following resignation was reported to the Board of Trustees:

- a. *Jamie Schraudner
Elementary Guidance Counselor
Effective: July 1, 2015*

D. *Nominating
None*

Robert Lambert

E. *Marketing
None*

Stephen Tansey

F. *Administrative Services*

Ellen Johnson

1. *1. Report - Enrollment Report*

The enrollment for the York Academy as of Thursday, June 4, 2015 was reported as follows:

Registrations by Grade:

<i>Kindergarten:</i>	<i>75 students</i>
<i>Grade One:</i>	<i>74 students</i>
<i>Grade Two:</i>	<i>74 students</i>
<i>Grade Three:</i>	<i>75 students</i>
<i>Grade Four:</i>	<i>73 students</i>
<i>Grade Five:</i>	<i>75 Students</i>
<i>TOTAL</i>	<i>446 students</i>

Registrations by District:

<i>Central York:</i>	<i>26 students</i>
<i>Dallastown</i>	<i>5 students</i>
<i>Dover</i>	<i>10 students</i>
<i>Eastern</i>	<i>3 students</i>
<i>Northeastern</i>	<i>10 students</i>
<i>Red Lion</i>	<i>11 students</i>
<i>Spring Grove</i>	<i>10 students</i>
<i>West Shore</i>	<i>1 students</i>
<i>West York:</i>	<i>26 students</i>
<i>York City:</i>	<i>312 students</i>
<i>York Suburban:</i>	<i>32 students</i>

G. *Audit*

Patrick Ball

Ms. Johnson reported that the audit is scheduled to begin the week of July 20, 2015.

VIII. *Petitions and Communications
None*

IX. Chief Academic Officer's Monthly Report

James Pastore

A. Report – Chief Academic Officer

B. Report – Business Manager

Monik Johnson

\$207,250 Charter School Implementation Grant: M. Johnson has submitted the June 1st quarterly report that reports \$204,841 or 99% of the grant has been utilized. The remainder (\$2,909) will be spent in August for IB training for new employees. The grant term ends September 30, 2015.

Student Intervention Grant (SIG): York Academy has been designated a Focus School by PDE and therefore allocated \$69,699 in SIG funds for the 2014-2015 school year. These funds will be used for literacy materials in the areas of Social Studies, SPED/GIEP, Speech and Library instruction; professional development for mentor training/certification for the CAO and interactive equipment (projectors/whiteboards) for labs and classrooms. The grant has provided financial support to purchase 36 laptops for K & first grade. To date, we have utilized \$36,356 or 52% of the grant.

Ready to Learn (RTL) Block Grants: York Academy has been granted \$18,960 to be used for strategies to attain or maintain academic performance targets. To date, we have utilized \$11,059 or 58% of the grant to purchase an additional W.I.N. cart and materials (afterschool tutoring program), Discovery Education online subscription and resources for the library.

Title I Reward School Grant: York Academy has collaborated with Dover School District to apply for the Title I Reward School Grant. York Academy was awarded \$50,000 to purchase ipads to implement a one to one technology program with sixth grade as well as provide professional development to instructional staff.

Student Improvement Grant (SIG-Focus): The Board has approved Don Burkins to work with the staff to apply for the Student Improvement Grant designated for Priority and Focus Schools. The grant application window is May 12th through June 12th. D. Burkins has completed the preparation of the grant and M. Johnson submitted the grant on Monday, June 8, 2015.

2015-2016 Budget: The Finance Committee has reviewed and approved the 2015-2016 Budget. M. Johnson reviewed the 2015-2016 Budget packet with the Board of Trustees at the Board Committee meeting on April 27, 2015. Approval of the budget will be placed on the agenda for the May 11th Board meeting with final approval sought at the June 8th Board meeting.

Health Insurance Adhoc Committee: The Committee has held three meetings to continue discussion regarding healthcare plan options for the December, 2015 renewal. The group is narrowing down the plan options and looking into the framework of those plans.

Summer Food Service Program: M. Johnson has submitted a renewal application for this year's summer food service program. The summer food service program will be ran in-house this year with an existing cafeteria employee. York Academy will be purchasing all food supplies to offer a mid-morning snack as well as lunch at no cost to students. This program is 100% reimbursable.

Technology Support Service: M. Johnson has met with four IT companies to discuss the technology needs for the 20105-2016 school year. She will be making a recommendation at the June 8, 2015 board meeting. The selected contract for services will provide 20 hours of on-site support (M-F, 4-hours per day) as well as a remote device management program with a helpdesk component.

YARCS Accounts Receivable Report: May 31, 2015			
School District	June	May	Total Due
Central	1,627.87	-	1,627.87
Dallastown	-	-	-
Dover	-	-	-
Eastern	-	-	-
Northeastern	-	-	-
Red Lion	-	-	-
Spring Grove	-	-	-
West Shore	-	-	-
West York	-	-	-
York City	-	-	-
York Suburban	-	-	-
National School Lunch Prog.	-	40,344.48	40,344.48
G5 - Dept. of Education	-	-	-
Other invoices	-	-	-
Total Due:	1,627.87	40,344.48	41,972.35

X. Treasurer's Report

Ellen Johnson

A. Report – Approval of York Academy Financial Statements

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of May 31, 2015 be approved as presented, subject to audit.

Motion to approve offered by Ellen Johnson; seconded by William Dannehl. The vote was unanimous.

B. Report – Approval of Bills

BE IT RESOLVED, by the Board of Trustees, that the provided listing of bills be approved for payment.

Motion to approve offered by Ellen Johnson; seconded by Meagan Feeser. The vote was unanimous.

XI. Old Business

None

XII. New Business

Ms. Johnson reported that the School Improvement Grant is complete.

XIII. Comments from the Public

None

XIV. Meeting/Activity Dates

1. June 10, 2015 – Last day for Students, Dismissal at 12:15 p.m.
2. June 22, 2015 – Board of Trustees' Committee Meetings at 5:30 p.m.

XV. Items for Distribution

None

XVI. Adjournment

Motion was made to adjourn the meeting by Nancy Ahalt, seconded by Robert Lambert. The meeting adjourned, by unanimous vote, at 6:45 p.m.