



**Meeting of the Board of Trustees  
November 10, 2014  
5:30 p.m.  
York Academy Regional Charter School**

**AGENDA**

**I. Call to Order**

**II. Roll Call**

Allison Yinger  
Robert F. Lambert  
Susan D. Krebs  
Ellen Bers Johnson  
Dr. Nancy Ahalt  
Stephen Tansey  
William Dannehl  
Patrick Ball  
Edward Bird  
Dr. Dennis Baughman

**III. Approval of the Minutes from the Regular Meeting of October 13, 2014.**  
(attachment)

**IV. Public Comment on Agenda Items**

**V. Monthly Instructional Report**

**A. Special Needs and Gifted Program – Ms. Amy Dove and Ms. Leanne Kohler**

**VI. Reports from Committees**

**A. Finance and Facilities**

*William Dannehl*

1. Report - Use of Facility Request

The following request for use of facilities is reported:

Girl Scouts for use of the multi-purpose room and three classrooms, Wednesdays, October 1, 2014 through May 27, 2015 from 6:00-7:30 p.m. The facility usage fee for this event is waived.

**B. Academic Assessment and Curriculum**

*Ellen Johnson*

1. Report – Mandated Health Services

***BE IT RESOLVED, by the Board of Trustees, that the contract for Mandated Health Services between the York Academy Regional Charter School and Family First Health be approved. Costs for services are included in the contract.***

C. **Personnel**

*Sue Krebs*

1. Report – Request for Leave of Absence  
***BE IT RESOLVED, by the Board of Trustees, that the request for a Leave of Absence, submitted by Paula Little, be approved. The Leave of Absences begins October 22, 2014 through December 15, 2014.***
2. Report – Appointment of School Nurse  
***BE IT RESOLVED, by the Board of Trustees, that Cynthia Rose be appointed the Certified School Nurse of Record for the 2014-2015 school year. The salary for this position is \$300.00.***
3. Report – Appointment of Substitute  
***BE IT RESOLVED, by the Board of Trustees, that the appointment of the following substitute for the 2014-2015 school year be approved:***
  - a. ***Marla Urey, School Nurse***
4. Report – Approval of Personnel Handbook (attachment)  
***BE IT RESOLVED, by the Board of Trustees, that the revised York Academy Regional Charter School Personnel Handbook be approved.***
5. Report – Appointment of Homebound Instructor  
***BE IT RESOLVED, by the Board of Trustees, that the following individual be approved to provide Homebound Instruction for the 2014-2015 school year.***
  - a. ***Caitlyn Michael (3<sup>rd</sup> Grade Teacher)***  
***Homebound Instructor***  
***Salary: \$25.00 per hour***  
***Effective: July 1, 2014 – June 30, 2015***
6. Report – Approval of Conference Request  
The following individuals have requested approval to attend the National Association for Gifted Children 61<sup>st</sup> Annual Convention and Exhibition in Baltimore, MD, November 13-16, 2014:
  - a. Amy Dove, Special Education Teacher
  - b. Beth Tyson, Librarian
  - c. Melissa Cook, 4<sup>th</sup> Grade Teacher
  - d. Katelyn Schmittle, 4<sup>th</sup> Grade

The convention provides educators with concurrent sessions and general sessions regarding education for both gifted and talented learners.

This group of individuals will be attending the conference beginning Friday, November 14 through Sunday, November 16. The group will travel to Baltimore on Thursday evening and return on Sunday. Overnight accommodations will be at the Hyatt Hotel, Baltimore, MD.

The following are estimated expenses which will be funded from monies received from the Governor's Grant:

- a. Hotel: \$1,309.78
- b. Parking: \$28 per night per vehicle
- c. Registration and Membership: \$538/registrant = \$2,152.00
- d. Mileage: \$55/vehicle

***BE IT RESOLVED, by the Board of Trustees, that the following individuals be approved to attend the NAGC 61<sup>st</sup> Annual Convention and Exhibition, Baltimore, MD, November 13-16, 2014.***

- a. Amy Dove, Special Education Teacher
- b. Beth Tyson, Librarian
- c. Melissa Cook, 4<sup>th</sup> Grade Teacher
- d. Katelyn Schmittle, 4<sup>th</sup> Grade

D. *Nominating*  
No Report

*Robert Lambert*

E. *Marketing*  
No Report

*Stephen Tansey*

F. *Administrative Services*

*Nancy Ahalt*

1. Report – Approval of Policies

(attachment)

***BE IT RESOLVED by the Board of Trustees that Policy 246: Student Wellness, be approved for implementation.***

2. Report – Approval of Survey Instrument for Professional and Classified Staff

***BE IT RESOLVED by the Board of Trustees that the document entitled “Measuring the Strength of the York Academy Regional Charter School Workplace” be approved and utilized to assess the culture of the school.***

3. Report – Approval of Assessment Document

***BE IT RESOLVED by the Board of Trustees that the document entitled “Evidence of Professional Leadership in the Classroom: Walk Through Essentials” be adopted and used to gather information during informal classroom observations.***

4. Report – Innovation Grants

***BE IT RESOLVED by the Board of Trustees that Innovation Grants be made available to the staff at the York Academy Regional Charter School for the 2014-2015 school year. A total of \$5,000 would be made available for funding creative, innovative, or experimental instructional proposals.***

5. Report - Enrollment Report

The enrollment for the York Academy as of Thursday, November 6, 2014 is as follows:

Registrations by Grade:

Kindergarten:	75 students
Grade One:	75 students
Grade Two:	75 students
Grade Three:	75 students
Grade Four:	75 students
Grade Five:	75 Students
<b>TOTAL</b>	<b>450 students</b>

Registrations by District:

Central York:	26 students
Dallastown	6 students
Dover	10 students
Eastern	3 students
Northeastern	11 students
Red Lion	11 students
Spring Grove	10 students
West Shore	1 students

West York:	26 students
York City:	314 students
York Suburban:	32 students

**G. Audit**  
**No Report**

**Patrick Ball**

**VII. Petitions and Communications**

**VIII. Chief Academic Officer's Monthly Report**

A. Report – Chief Academic Officer

**James Pastore**

B. Report – Business Manager

**Monik Johnson**

**IX. Treasurer's Report**

**Patrick Ball**

A. Report – Approval of York Academy Financial Statements

(attachment)

***BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of October 31, 2014 be approved as presented, subject to audit.***

B. Report – Approval of Bills

(attachment)

***BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.***

**X. Old Business**

**XI. New Business**

**XII. Comments from the Public**

**XIII. Meeting/Activity Dates**

A. Saturday, November 15, 2014 - PTO Craft and Vendor Show, 10:00 a.m. – 3:00 p.m.

B. Thursday, November 20 and Friday, November 21, 2014 – Student-Led Conferences

**XIV. Items for Distribution**

**XV. Adjournment**