



**Regular Meeting of the Board of Trustees
September 12, 2016
5:30 p.m.
York Academy Regional Charter School**

AGENDA

- I. Call to Order**
- II. Roll Call**
 - Robert F. Lambert
 - Susan D. Krebs
 - Ellen Bers Johnson
 - Dr. Nancy Ahalt
 - Stephen Tansey
 - William Dannehl
 - Edward Bird
 - Meagan Feeser
- III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of August 8, 2016 and the Committee Meeting of August 22, 2016. (attachment)***
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
 - A. Ron Clark Presentation – Mrs. Carol Alvarnaz and Ms. Emily Chevalier**
- VII. Reports from Committees**
 - A. Finance and Facilities** *William Dannehl*
 - 1. Report – Approval of Contract (attachment)
BE IT RESOLVED, by the Board of Trustees, that the contract for IDEA Section 619 Pass-Through Funds for 2016-2017 be approved.
 - 2. Report – Bond Firm Approval (attachment)
BE IT RESOLVED, by the Board of Trustees, that George K. Baum and Company be approved as the firm to issue the bonds for the Upper School Project.
 - 3. Report – Approval of Adult Lunch Price

BE IT RESOLVED, by the Board of Trustees, that the price of an adult lunch at the York Academy Cafeteria be \$3.75, effective August 1, 2016.

4. Report – Amendment #7 to the Current Lease (attachment)
Members of the Finance Committee met with Representatives of Kinsley Properties to discuss restructuring the current lease agreement. The attached amendment addresses the final renovations to the current building and a reduction in the yearly lease payment for the property.

It is recommended the attached amendment to the lease agreement be approved.

BE IT RESOLVED, by the Board of Trustees, that Amendment #7 to the current lease be approved.

5. Report – Request to Attend Conference
It is the request of Mrs. Charlene Gotschall, ELL Teacher, to attend the WIDA National Conference, Philadelphia, Pennsylvania, October 12-14, 2016. The approximate cost of the conference is as follows:

Conference Fee: \$595.00
Accommodations: \$750.00
Meals/Mileage: \$270.00

TOTAL: \$1615.00

BE IT RESOLVED, by the Board of Trustees, that the request of Charlene Gotschall to attend the WIDA National Conference, Philadelphia, Pennsylvania, October 12-14, 2016 be approved.

6. Report – Flood Insurance (attachment)
It is recommended that the York Academy secure standard flood insurance through the Glatfelter Agency, Inc. for the property located at 2 Hamilton Avenue, York, at a total premium of \$1,026.00, effective September 2, 2016 through September 2, 2017.

The purchase of this insurance will not occur until the York Academy settles on the property.

BE IT RESOLVED, by the Board of Trustees, that the purchase of flood insurance through the Glatfelter Agency, Inc. for the property at 2 Hamilton Avenue, York, effective September 2, 2016 through September 2, 2017 be approved.

7. Report – Use of Facility
The following use of facility request is reported to the Board of Trustees:
a. Employees of the York Academy Regional Charter School for use of the gymnasium on Saturdays, September 3, 2016 through June 10, 2017, from 7:00 – 9:00 a.m. for the purpose basketball. The fee for this usage will be waived.

B. Academic Assessment and Curriculum

Ellen Johnson

1. Report – Academic Goals for the York Academy
After examining the results of our first year of MAP assessment, the York Academy staff was presented with several academic goals that will focus our attention during the coming school year. Although there were gains in MAP assessment scores during the year, this academic progress did not translate to a dramatic improvement in PSSA scores.

As a result of our performance on the PSSA, the entire staff will now be challenged to move students to the Advanced or Proficient levels at all grade levels.

Academic Goals for 2016-17

As a means of focusing our attention on that over-arching goal of dramatically improving our academic standing, there are several goals for 16-17 that will provide each person in our school with a clear direction for academic achievement.

We will focus attention on the reading achievement of all students in grades Kindergarten through grades three. In each of those grades, our goal will be to have students leave the grade performing at a reading level commensurate with next year's grade placement using MAP assessment data or Fountas & Pinnell. For example, all students leaving grade one should achieve a reading level of beginning second grade.

Second, students in grades three through seven will each achieve at least a 20% increase in the number of students achieving proficient or advanced scores on the 2017 Pennsylvania State Assessment in reading and math. The attainment of this goal will be determined by comparing the results from the 2016 assessment with the 2017 assessment.

Third, students in grades kindergarten through grade seven will achieve a 20% increase in the number of students scoring High or High Average scores on the MAP assessment. The attainment of this goals will be determined by comparing fall assessment results with spring assessment results in both reading and math.

2. Report – Measure of Academic Progress (attachment)
The attached spreadsheet provides a comparison of reading and math spring scores attained on the Measure of Academic Progress compared to the National Norms. This listing is by teacher and by class.
3. Report – Pennsylvania Assessment Results (attachment)
The preliminary scores for the 2016 administration of the Pennsylvania Assessment are provided within the attached information.
4. Report – Approval of Health Curriculum (attachment)
With the addition of the part-time Physical Education Instructor, the Academy is able to expand the curriculum for health in grades six and seven. Attached is the recommended objectives and standards for the two grade levels. Upon approval, the curriculum will be implemented.

BE IT RESOLVED, by the Board of Trustees, that the Health Curriculum for grades 6 and 7 be approved.

C. Personnel

Sue Krebs

1. Report – Approval of Leave of Absence
BE IT RESOLVED, by the Board of Trustees, that the request of Amy Kerstetter, Third Grade Teacher, for child-bearing leave from, approximately, February 8, 2017 through June 7, 2017 be approved.
2. Report – Appointment to Classified Positions
It is recommended that the following individuals be appointed to Classified positions:
 - a. Rabiya Khan (attachment)
Part-time Marketing Manager

Salary: \$55.00 per hour (approx.. 30-40 hours/month)
Effective: September 19, 2016

- b. Sarolta Farkas (attachment)
Instructional Assistant
Salary: \$13.00 per hour
Effective: October 3, 2016

BE IT RESOLVED, by the Board of Trustees, that the following appointments to Classified positions be approved:

- a. ***Rabiya Khan***
Part-time Marketing Manager
Salary: \$55.00 per hour (approx.. 30-40 hours/month)
Effective: September 19, 2016

- b. ***Sarolta Farkas***
Instructional Assistant
Salary: \$13.00 per hour
Effective: October 3, 2016

- 3. Report – Approval of Substitutes
It is recommended that the following individuals be appointed as substitutes for the 2016-2017 school year:
 - a. Judith Richard, School Nurse
 - b. Louise Betterman, School Nurse

BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed as substitutes for the 2016-2017 school year:

- a. ***Judith Richard, School Nurse***
- b. ***Louise Betterman, School Nurse***

- 4. Report – Senior Employment Program
The Crispus Attucks Senior Community Service Employment Program have offered services of an individual to provide clerical assistance in the office of the York Academy for 15 hours per week. There is no cost to the York Academy for this service.

BE IT RESOLVED, by the Board of Trustees, the services of Ms. Brenda Gladfelter to provide clerical assistance at the York Academy be approved, effective September 6, 2016.

- 5. Report – Approval of Volunteer
It is recommended that Mrs. Jennifer Klimchock be approved as the Volunteer Envirothon Coach for the 2016-2017 school year.

BE IT RESOLVED, by the Board of Trustees, that Mrs. Jennifer Klimchock be approved as Volunteer Envirothon Coach for the 2016-2017 school year.

- 6. Report – Acceptance of Resignations
It is reported to the Board of Trustees that the following resignations be accepted:
 - a. Julie Stefko, Instructional Assistant, effective September 8, 2016
 - b. Jill Harlacher, Instructional Assistant, effective September 9, 2016
 - c. Irma Rivera Orozco, Spanish Teacher, effective September 30, 2016

D. Nominating

Robert Lambert

1. Report – Appointment of Member of Board of Trustees

It is recommended that Mrs. Anika Jackson be appointed as a member of the Board of Trustees of York Academy Regional Charter School for a three-year term, effective August 2016 through July 2019.

BE IT RESOLVED, by the Board of Trustees, that the appointment of Mrs. Anika Jackson as member of the Board of Trustees of the York Academy Regional Charter School be approved, effective August 2016 through July 2019.

E. Marketing
None

Meagan Feeser

F. Administrative Services

Edward Bird

1. Report – Comprehensive Planning (attachment)

The Comprehensive Planning Committee will continue meeting to complete the Comprehensive Plan beginning in September. The attached information provides the recommendation from the committee to the Board of Trustees.

2. Report – Application for Excused Absence for Educational Experience (attachment)

The York Academy provides for the opportunity for students to have one excused educational experience each year not to exceed five days. It is recommended the policy be changed to allow for multiple experiences during the year; however, the limit remains five days per year.

BE IT RESOLVED, by the Board of Trustees, that the revised Application for Excused Absence for Educational Experience be approved.

3. Report – Approval of Letter of Agreement for the Student Assistance Program Drug and Alcohol/Prevention Problem Identification and Mental Health Assessment and Referral (attachment)

BE IT RESOLVED, by the Board of Trustees, that the Letter of Agreement for the Student Assistance Program Drug and Alcohol/Prevention Problem Identification and Mental Health Assessment and Referral be approved.

4. Report - Enrollment Report
The enrollment for the York Academy as of Thursday, September 8, 2016 is as follows:

Registrations by Grade:	
Kindergarten:	77 students
Grade One:	73 students
Grade Two:	76 students
Grade Three:	74 students
Grade Four:	77 students
Grade Five:	71 Students
Grade Six:	76 Students
Grade Seven:	74 Students
TOTAL	598 students

Registrations by District:	
Central York:	34 students

Central Dauphin:	2 students
Dallastown	5 students
Dover	20 students
Eastern	3 student
Northeastern	15 students
Red Lion	18 students
Southern:	1 student
Spring Grove	8 students
West Shore	3 students
West York:	37 students
York City:	420 students
York Suburban:	32 students

VIII. Chief Executive Officer's Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

IX. Treasurer's Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as August 31, 2016, subject to audit, be approved as presented.

B. Report – Approval of Bills

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

X. Old Business

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

A. September 16, 2016 – Early Dismissal for Students at 12:15 p.m. – Professional Development for Staff

B. September 26, 2016 – Board of Trustees Committee Meetings, 5:30 p.m.

C. October 6, 2016 – Early Dismissal for Students at 12:15 p.m. – Professional Development for Staff

D. October 7, 2016 – No School for Students – Professional Development for Staff

E. October 10, 2016 – No School for Students or Staff

XIV. Items for Distribution

A. Letter from the Department of Education

XV. Adjournment