



**Regular Meeting of the Board of Trustees
November 14, 2016
5:30 p.m.
York Academy Regional Charter School**

AGENDA

- I. Call to Order**
- II. Roll Call**
 - Robert F. Lambert
 - Susan D. Krebs
 - Ellen Bers Johnson
 - Dr. Nancy Ahalt
 - Stephen Tansey
 - William Dannehl
 - Edward Bird
 - Meagan Feeser
- III. *Approval of the Minutes of the Regular Meeting of the Board of Trustees of October 10, 2016.* (attachment)**
- IV. Public Comment on Agenda Items**
- V. Petitions and Communications**
- VI. Monthly Instructional Report**
 - A.** Art Presentation, Ms. Lyndsay Hoke
 - B.** PBIS Presentation, Ms. Keri Schmid
- VII. Reports from Committees**
 - A. *Finance and Facilities***
 - 1. Report – York Academy’s 990 Tax Return **William Dannehl (attachment)**
The Finance Committee reviewed the York Academy’s 990 tax return and recommends approval of this document.

BE IT RESOLVED, by the Board of Trustees, that the York Academy 990 tax return for 2016 be approved and submitted to the IRS.
 - 2. Report – Submission of Annual Financial Report **(attachment)**
The Finance Committee reviewed the York Academy Annual Financial Report for

fiscal year ending June 30, 2016 and recommends approval for submission to the Department of Education.

BE IT RESOLVED, by the Board of Trustees, that the Annual Financial Report for fiscal year ending June 30, 2016 be approved for submission to the Department of Education.

3. Report – Approval of York Academy Financial Statements for Year Ending June 30, 2016 (attachment)
The Finance Committee reviewed the financial statements and recommends approval of the audit report.

BE IT RESOLVED, by the Board of Trustees, that the Audit Report for Year ending June 30, 2016 be approved.

4. Report – Medical Access Billing Agreement Report (attachment)
It is recommended that the agreement between the York Academy Regional Charter School and Linda M. Woodin, MSN, CRNP, BC be approved. The agreement provides services to review York Academy Regional Charter School student Individualized Education Plans (IEP) for the purpose of Medical ACCESS billing.

The fee for this service is \$64 per hour (\$8 per Medical Authorization), effective November 2016 through November 2017.

BE IT RESOLVED, by the Board of Trustees, that the agreement between the York Academy Regional Charter School and Linda M. Woodin, MSN, CRNP, BC to provide services for the purpose of Medical ACCESS billing at a rate of \$64.00 per hour (\$8.00 per Medical Authorization), effective November 2016 through November 2017, be approved.

4. Report – Use of Facility Request
The following use of facility request is reported to the Board of Trustees:
 - a. York Teen Haven for use of the gymnasium January 30, February 27, March 27, April 24, and April 27, 2017, from 8:00 – 10:00 p.m. The fee for this usage will be billed at \$37.50 per hour.
5. Report – Memorial Health Fund Grant (attachment)
It is reported to the Board of Trustees that the York Academy Regional Charter School was not awarded the Memorial Health Fund Grant. Representatives from the three partnering organizations will convene to determine if other sources of revenue are available to fund a portion of the grant.

B. Academic Assessment and Curriculum Ellen Johnson

C. Personnel Sue Krebs

1. Report – Increase Hours for the Instructor for Gifted and Talented
BE IT RESOLVED, by the Board of Trustees, that the hours for the Instructor for Gifted and Talented be increased to two days per week (7.5 hours/day).
2. Report – Appointment to Extracurricular Positions
BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed to Extracurricular positions:
 - a. ***Matthew Bricker***
Basketball Coach

Salary: \$1,000
Effective: November 14, 2016

b. Peter Shuey
Basketball Coach
Salary: \$1,000
Effective: November 14, 2016

3. Report – Appointment to a Professional Position
BE IT RESOLVED, by the Board of Trustees, that the appointment of the following individual to a Professional position be approved:
- a. Derik Bartrom (attachment)*
Spanish Teacher
Salary: \$43,000 (pro-rated)
Effective: October 31, 2016
4. Report – Appointment of Substitutes
BE IT RESOLVED, by the Board of Trustees, that the following individuals be appointed as substitutes for the 2016-2017 school year:
- a. Rebecca Chester, Substitute Art Teacher*
b. Meghan Yorke, Substitute Instructional Assistant
5. Report - Approval of Leave of Absence
BE IT RESOLVED, by the Board of Trustees, that the request of Lyndsay Hoke, Art Teacher, for child-bearing leave from, approximately, December 7, 2016 through January 18,, 2017 be approved.
6. Report – Acceptance of Resignation
It is reported to the Board of Trustees that the following resignation was accepted:
- a. Margie Staley, Instructional Assistant, effective November 11, 2016.*

D. Nominating **Robert Lambert**

1. Report – Appointment of Board Member
BE IT RESOLVED, by the Board of Trustees, that the appointment of Anika Jackson as a member of the York Academy Regional Charter School Board of Trustees, for a term ending August 31, 2019, be approved.

E. Marketing **Meagan Feeser**
None

F. Administrative Services **Edward Bird**

1. Report – Homework Policy and Administrative Guideline
BE IT RESOLVED, by the Board of Trustees, that Policy 130, Homework, and the Homework Administrative Guideline be approved and implemented effective immediately.
2. Report - Enrollment Report
The enrollment for the York Academy as of Thursday, November 9, 2016 is as follows:
Registrations by Grade:
- | | |
|---------------|-------------|
| Kindergarten: | 77 students |
| Grade One: | 75 students |
| Grade Two: | 76 students |
| Grade Three: | 77 students |

Grade Four:	78 students
Grade Five:	77 Students
Grade Six:	78 Students
Grade Seven:	76 Students
TOTAL	612 students

Registrations by District:

Central York:	38 students
Central Dauphin:	2 students
Dallastown	5 students
Dover	16 students
Eastern	3 student
Northeastern	15 students
Red Lion	18 students
Southern:	1 student
Spring Grove	9 students
West Shore	3 students
West York:	39 students
York City:	430 students
York Suburban:	33 students

VIII. Chief Executive Officer's Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

B. Report – Business Manager

Monik Johnson

IX. Treasurer's Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of October 31, 2016, subject to audit, be approved as presented.

B. Report – Approval of Bills

(attachment)

BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

C. Report – Approval of Post-Audit Financials for June, July, August, and September 2016
It is recommended that the post audit Financial Reports for June, July, August, and September 2016 be approved. These documents will be available at the public Board meeting for review.

BE IT RESOLVED, by the Board of Trustees, that the post-audit financials for June, July, August, and September 2016 be approved.

X. Old Business

A. Discussion regarding the committee meeting date of November 28, 2016.

XI. New Business

XII. Comments from the Public

XIII. Meeting/Activity Dates

- A. November 18, 2016 – PTO Movie Night (grades 5-7), 6:00 p.m.
- B. November 28, 2016 – Board of Trustees Committee Meeting, 5:30 p.m.
(possibly rescheduled)
- C. December 7, 2016 – Faculty Meeting, 3:45 p.m.

XIV. Items for Distribution

XV. Adjournment