



**Minutes from the Regular Meeting of the  
Board of Trustees  
April 10, 2017  
5:30 p.m.  
York Academy Regional Charter School**

**I. Call to Order**

*The regular meeting of the Board of Trustees of the York Academy Regional Charter School, the regular meeting was called to order at 5:30 p.m. by Nancy Ahalt.*

**II. Roll Call**

*Board members in attendance: William Dannehl, Sue Krebs, Stephen Tansey, Edward Bird, Anika Jackson, and Nancy Ahalt*

*Staff attending: Dr. Baughman, Dr. Lowe, Monik Johnson, Tina Ziegler, and Stephanie Ferrell*

*Others in attendance: Chirag Shah and Dondra Lewis*

**III. Approval of the Minutes from the Regular Meeting of March 13, 2017 and the Committee Meeting of March 27, 2017.**

*Motion to approve offered by Nancy Ahalt; seconded by William Dannehl. The vote was unanimous.*

**IV. Public Comment on Agenda Items**

*None*

**V. Petitions and Communications**

*None*

**VI. Monthly Instructional Reports**

**A. Talented and Gifted Presentation** – Mrs. Stephanie Ferrell provided the Board of Trustees with the following information: qualifications for gifted students; GIEP information; beginning of the year goals; TAG highlights in PYP and MYP; development of online school store; field trip to Philadelphia; debate to choose field trip destination; Johnson Hopkins course for youth; projects of talented students; and future goals for TAG.

**VII. Reports from Committees**

**A. Finance and Facilities**

*William Dannehl*

1. Report – Approval of SchoolMessenger

***BE IT RESOLVED, by the Board of Trustees, that the contract between SchoolMessenger and the York Academy be approved, effective the 2017-2018 school year.***

*Motion to approve offered by William Dannehl; seconded by Edward Bird. The vote was unanimous.*

**B. Academic Assessment and Curriculum**

*None*

**C. Personnel**

*Sue Krebs*

1. Report – Proposal for Services

***BE IT RESOLVED, by the Board of Trustees, that the proposal submitted by Partrick Ball to provide services to the York Academy for the completion of the Capital Campaign, beginning April 20217 through a six-month term at a cost of \$550 per month be approved.***

*Motion to approve offered by Sue Krebs; seconded by William Dannehl. The vote was unanimous.*

**D. Nominating**  
**None**

**Robert Lambert**

**E. Marketing**  
**None**

**F. Administrative Services**

**Edward Bird**

1. Report – Amendment to the Charter

***BE IT RESOLVED, by the Board of Trustees, that the amendment to the current charger agreement to increase the population of the Primary Years Programme through the addition of a kindergarten class, effective the 2019-2020 school year be approved***

*Motion to approve offered by Edward Bird; seconded by Stephen Tansey. The vote was unanimous.*

2. Report – Policy #004.1 – Conflict of Interest

***BE IT RESOLVED, by the Board of Trustees, that h Policy #004.1, Conflict of Interest, be approved for implementation.***

*Motion to approve offered by Edward Bird; seconded by William Dannehl. The vote was unanimous.*

3. Report - Enrollment Report

The enrollment for the York Academy as of Thursday, April 6, 2017 is as follows:

Registrations by Grade:

Kindergarten:	75 students
Grade One:	74 students
Grade Two:	76 students
Grade Three:	77 students
Grade Four:	74 students
Grade Five:	75 Students
Grade Six:	78 Students
Grade Seven:	75 Students
<b>TOTAL</b>	<b>604 students</b>

Registrations by District:

Central York:	38 students
Central Dauphin:	2 students
Dallastown	3 students
Dover	13 students
Eastern	3 student
Northeastern	14 students
Red Lion	17 students
Spring Grove	9 students
West Shore	3 students
West York:	36 students
York City:	441 students
York Suburban:	29 students

Kindergarten	-1	Transferred to York City
Grade 5	-1	Transferred to East Pennsboro
Grade 7	-2	Transferred to East Pennsboro
		Transferred to Cyber School

**VIII. Chief Executive Officer’s Monthly Report**

A. Report – Chief Executive Officer

**Dennis Baughman**

*Dr. Baughman reported on: asbestos abatement of Hamilton Street building; interest of professional organization coming to take pictures of the building construction; Zions Bank designated as trustee service provider for the bond; samples of brick and siding for sides and front of the new Upper school; wood under administrative area; and the rendering of the new Upper school was shared.*

B. Report – Business Manager

**Monik Johnson**

**Student Intervention Grant (SIG) (\$74,832):** York Academy is expected to receive \$74,832 for the 15-16 school year which is the third and final allocation of the grant. These funds will be used for literacy materials in the areas of Social Studies, SPED/GIEP, Speech and Library instruction; professional development and chrome books. To date, we have utilized \$12,282 (16%) of the total grant allocation.

**Title I & II Federal Program (\$272,639):** The Title I program is managed internally by the Reading Specialist and the Title II program is managed internally by the Supervisor of Instructional Development. York Academy is designated as school wide rather than a targeted school. This designation provides that the funds may be used for all students rather than a targeted selection of students based on need. The grant term begins 10/1/16-9/30/17. To date, we have utilized \$153,716 (40%) of Title I funds and \$8,212 (82%) of the Title II funds.

**Ready to Learn Grant (\$18,960):** York Academy was allocated \$18,960 for the Ready to Learn (RTL) Grant. The funds will be utilized for Curriculum Alignment, Online Supplemental Instruction and World Language Supplemental materials. To date, we have utilized \$1,029 (5%) of the grant.

**2017-2018 Budget Process:** M. Johnson continues to work on the 2017-2018(17-18) budget in preparation for the Finance Committee to review the first Draft on Thursday, April 27, 2017.

**High School/Elementary School Bond Process:** York Academy Foundation has begun the process for securing Series 2017 Revenue Bonds to finance the Upper School building along with future purchase of the Elementary School building.

**Other Items for discussion:**

**Cash on Hand:**

Cash Flow is beginning to gradually increase. To date, we have utilized \$150,000 of the line of credit which was paid back in November. Cash flow will remain positive throughout the remainder of the school year but fluctuate over the next quarter.

<b>Unrestricted</b> cash balance of (3/31/2017):	\$250,216(liquid)
Current receivables of (3/31/2017):	\$814,750
Term loan available balance:	<u>\$450,000</u>
<b>Total:</b>	<b>\$1,515,000</b>
Average expenses:	<b>\$587,073/month</b>

**Cash/Cash Equivalents on hand:** York Academy currently has available 2.58 months or 80 days of cash/cash reserves on hand as of 3/31/17.

## YARCS Accounts Receivable Report: March, 2017

School District	February	March	Total Due
Central Dauphin	3175.28-Paid	4190.41	<b>4,190.41</b>
Central	57502.88-Paid	55,169.82	<b>55,169.82</b>
Dallastown	5481.5-Paid	7,311.29	<b>7,311.29</b>
Dover	19,790.02	20,175.24	<b>39,965.26</b>
Eastern	2297.82-Paid	2,297.82	<b>2,297.82</b>
Northeastern	14747.04-Paid	13,292.55	<b>13,292.55</b>
Red Lion	18815.7-Paid	30,169.75	<b>30,169.75</b>
Spring Grove	11597.6-Paid	6,334.06	<b>6,334.06</b>
West Shore	2306.51-Paid	1,488.68	<b>1,488.68</b>
West York	39,221.26	39,568.83	<b>78,790.09</b>
York City	467771.83-Paid	392,604.05	<b>392,604.05</b>
York Suburban	39626.14-Paid	81,885.33	<b>81,885.33</b>
Other invoices	-	82,961.63	<b>82,961.63</b>
<b>Total Tuition/Other Rec. Due:</b>	<b>59,011.28</b>	<b>737,449.46</b>	<b>796,460.74</b>
National School Lunch Program	26878.87-Paid	-	-
<b>Total Tuition &amp; Cafeteria Rec. Due:</b>	<b>59,011.28</b>	<b>737,449.46</b>	<b>796,460.74</b>
Federal Receivables	18,289.00	18,289.00	<b>18,289.00</b>
<b>Grand Total Rec. Due:</b>	<b>77,300.28</b>	<b>755,738.46</b>	<b>814,749.74</b>

### IX. Treasurer's Report

*Edward Bird*

A. Report – Approval of York Academy Financial Statements

***BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of March 31, 2017, be approved as presented, subject to audit.***

*Motion to approve offered by Edward Bird; seconded by Stephen Tansey. The vote was unanimous.*

B. Report – Approval of Bills

***BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.***

*Motion to approve offered by Edward Bird; seconded by Anika Jackson. The vote was unanimous.*

**X. Old Business**

*None*

**XI. New Business**

*None*

**XII. Comments from the Public**

*None*

**XIII. Meeting/Activity Dates**

1. April 14, 2017 – Bid Opening for Demolition, 8:00 a.m.
2. April 14, 2017 – Holiday
3. April 17, 2017 – Snow Make-Up Day
4. April 24, 2017 – Marketing Meeting, 5:00 p.m.
5. April 24-28 – PSSA Math Testing
6. April 26, 2017 – Bid Opening for Steel and Concrete, 4:00 p.m.
7. April 27, 2017 – Finance Committee Meeting, 7:30 a.m.
8. April 29, 2017, 8:00 a.m. - Kindergarten Registration

**XIV. Items for Distribution**

*None*

**XV. Adjournment**

*Motion was made by William Dannehl, seconded by Edward Bird to adjourn the meeting. The meeting was adjourned, by unanimous vote, at 6:14 p.m.*