



**Minutes from the Regular Meeting of the
Board of Trustees
March 13, 2017
5:30 p.m.
York Academy Regional Charter School**

I. Call to Order

The regular meeting of the Board of Trustees of the York Academy Regional Charter School, the regular meeting was called to order at 5:43 p.m. by Nancy Ahalt.

II. Roll Call

Board members in attendance: Robert Lambert, William Dannehl, Sue Krebs, Edward Bird, Meagan Feeser, and Nancy Ahalt

Staff attending: Dr. Baughman, Dr. Lowe, Monik Johnson, Tina Ziegler, and Tracy Zeiders

Others in attendance: None

III. Approval of the Minutes from the Regular Meeting of February 13, 2017.

Motion to approve offered by William Dannehl; seconded by Meagan Feeser. The vote was unanimous.

IV. Public Comment on Agenda Items

None

V. Petitions and Communications

None

VI. Monthly Instructional Reports

A. Reading Specialist Presentation – Ms. Tracy Zeiders provided the Board of Trustees with Fountas & Pinnell testing information with comparisons from 2012-2013 school year up to 2016-2017 school year.

VII. Reports from Committees

A. Finance and Facilities

William Dannehl

1. Report – Approval of Resolutions

BE IT RESOLVED, by the Board of Trustees, that the proposal from ECS Mid-Atlantic, LLC to perform the Lead Toxic Characteristic Leaching Procedure sampling and laboratory analysis be approved.

Motion to approve offered by William Dannehl; seconded by Edward Bird. The vote was unanimous.

B. Academic Assessment and Curriculum

None

C. Personnel

Sue Krebs

1. Report – Request to Attend Keystone Alliance Charter School Conference

BE IT RESOLVED, by the Board of Trustees, that the Chief Executive Officer be approved to attend the Keystone Alliance Public Charter School Annual Conference, May 3-4, 2017,

King of Prussia, Pennsylvania.

Motion to approve offered by Sue Krebs; seconded by William Dannehl. The vote was unanimous.

- 2. Report – Revision of Benefits for Classified Staff
BE IT RESOLVED, by the Board of Trustees, that the revised benefit package for Classified Staff, effective the 017-2018 school year, be approved.

Motion to approve offered by Sue Krebs; seconded by Meagan Feeser. The vote was unanimous.

- 3. Report – Appointment to Classified Position
BE IT RESOLVED, by the Board of Trustees, that the following individual be appointed to a Classified position:

- a. **Zipporah Erskine**
Instructional Assistant
Salary: \$13.00 per hour
Effective: To be determined

Motion to approve offered by Sue Krebs; seconded by Robert Lambert. The vote was unanimous.

D. Nominating **Robert Lambert**
None

E. Marketing
None

F. Administrative Services **Edward Bird**

- 1. Report – Dress Code Revision
BE IT RESOLVED, by the Board of Trustees, that the revision to the Dress Code, effective the 2017-2018 school year, be approved.

Motion to approve offered by Edward Bird; seconded by William Dannehl. The vote was unanimous.

- 2. Report - Enrollment Report
The enrollment for the York Academy as of Thursday, February 9, 2017 is as follows:

Registrations by Grade:

Kindergarten:	75 students
Grade One:	74 students
Grade Two:	76 students
Grade Three:	77 students
Grade Four:	76 students
Grade Five:	75 Students
Grade Six:	78 Students
Grade Seven:	77 Students
TOTAL	608 students

Registrations by District:

Central York:	38 students
Central Dauphin:	2 students
Dallastown	3 students
Dover	13 students
Eastern	3 student

Northeastern	14 students
Red Lion	17 students
Spring Grove	9 students
West Shore	3 students
West York:	36 students
York City:	441 students
York Suburban:	29 students

Grade 1	-1	Transferred to York Suburban
Grade 3	-1	Moved out of state
Grade 4	-1	Moved out of state

VIII. Chief Executive Officer’s Monthly Report

A. Report – Chief Executive Officer

Dennis Baughman

Dr. Baughman reported on: the Bid Opening will be held in the Media Center at 4:00 p.m. for the demolition project; the City of York magazine that was published for 2017 where the York Academy is advertised; the Capital Campaign leadership team upcoming meeting; a possible grant and conversation with PDE regarding financing for construction; and Dr. Burkins is scheduled to start looking for grants for the school.

B. Report – Business Manager

Monik Johnson

Student Intervention Grant (SIG) (\$74,832): York Academy is expected to receive \$74,832 for the 15-16 school year which is the third and final allocation of the grant. These funds will be used for literacy materials in the areas of Social Studies, SPED/GIEP, Speech and Library instruction; professional development and chrome books. To date, we have utilized \$3,163 (4%) of the total grant allocation.

Title I & II Federal Program (\$391,352): The Title I program is managed internally by the Reading Specialist and the Title II program is managed internally by the Supervisor of Instructional Development. York Academy is designated as school wide rather than a targeted school. This designation provides that the funds may be used for all students rather than a targeted selection of students based on need. The grant term begins 10/1/16-9/30/17. York Academy received an increase of \$118,747 for Title I during the re-allocation process. To date, we have utilized \$138,403 (36%) of Title I funds and \$7,157 (72%) of the Title II funds.

Ready to Learn Grant (\$18,960): York Academy was allocated \$18,960 for the Ready to Learn (RTL) Grant. The funds will be utilized for Curriculum Alignment, Online Supplemental Instruction and World Language Supplemental materials. Cost will be incurred starting in March when purchases begin.

High School/Elementary School Bond Process: York Academy Foundation has begun the process for securing Series 2017 Revenue Bonds to finance the Upper School building along with future purchase of the Elementary School building.

Other Items for discussion:

Cash on Hand:

Cash Flow is beginning to gradually increase. To date, we have utilized \$150,000 of the line of credit which was repaid in November. Cash flow should remain positive throughout the remainder of the school year.

Unrestricted cash balance of (2/28/2017):	\$252,475(liquid)
Current receivables of (2/28/2017):	\$827,599
Term loan available balance:	<u>\$450,000</u>
Total:	\$1,530,074
Average expenses:	\$636,637/month

Cash/Cash Equivalents on hand: York Academy currently has available 2.40 months or 74 days of cash/cash reserves on hand as of 2/28/17.

YARCS Accounts Receivable Report: February, 2017			
School District	January	February	Total Due
Central Dauphin	3342.4-Paid	3175.28	3,175.28
Central	42347.6-Paid	57,502.88	57,502.88
Dallastown	5,770.00	5,481.50	11,251.50
Dover	20,831.60	19,790.02	40,621.62
Eastern	3531.6-Paid	3,355.02	3,355.02
Northeastern	15404.42-Paid	14,747.04	14,747.04
Red Lion	19,806.00	18,815.70	38,621.70
Spring Grove	12208-Paid	11,597.60	11,597.60
West Shore	2306.51-Paid	2,306.51	2,306.51
West York	38,677.22	39,221.26	77,898.48
York City	500923.28-Paid	467,771.83	467,771.83
York Suburban	36003.94-Paid	39,626.14	39,626.14
Other invoices	-	7,100.63	7,100.63
Total Tuition/Other Rec. Due:	85,084.82	690,491.41	775,576.23
National School Lunch Prog.	27962.04 - Paid	26,878.87	26,878.87
Total Tuition & Cafeteria Rec. Due:	27962.04 - Paid	26,878.87	802,455.10
Federal Receivables	-	18,289.00	18,289.00
Grand Total Rec. Due:	85,084.82	735,659.28	820,744.10

IX. Treasurer's Report

Edward Bird

A. Report – Approval of York Academy Financial Statements

BE IT RESOLVED by the Board of Trustees that the attached York Academy Regional Charter School Financial Statements as of February 28, 2017, be approved as presented, subject to audit.

Motion to approve offered by Edward Bird; seconded by William Dannehl. The vote was unanimous.

B. Report – Approval of Bills

BE IT RESOLVED by the Board of Trustees that the attached listing of bills be approved for payment.

Motion to approve offered by Edward Bird; seconded by Robert Lambert. The vote was unanimous.

X. Old Business

None

XI. New Business

Meagan Feeser announced that on June 14 the Budweiser Clydesdales are coming to York and will, hopefully, be having a parade of some sort.

XII. Comments from the Public

None

XIII. Meeting/Activity Dates

1. March 30, 2017 – Literacy Night, 6-7:30 p.m.
2. March 31, 2017 – PSSA Pep Rally
3. April 3, 2017 – Lottery for 2017-2018, 5:30 p.m.

XIV. Items for Distribution

None

XV. Adjournment

Motion was made by Nancy Ahalt, seconded by Robert Lambert to adjourn the meeting. The meeting was adjourned, by unanimous vote, at 6:14 p.m.